

MINUTES

NEWPORT TOWNSHIP BOARD OF COMMISSIONERS

OCTOBER 4, 2021

PRESIDENT PAUL CZAPRACKI, CALLED THE MEETING TO ORDER AT 6:00 PM AND STARTED WITH THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA.

ROLL CALL:

THE FOLLOWING COMMISSIONERS WERE IN ATTENDANCE: MR. JOHN ZYLA, MR JOHN VISHNEFSKI, MR. PAUL CZAPRACKI, MR. MICHAEL ROKE AND MS. DEBORAH FORGACH -ZALESKI. ALSO IN ATTENDANCE WERE TOWNSHIP MANAGER JOSEPH HILLAN, ATTORNEY JEFF ROCKMAN, AND FINANCIAL CONSULTANT JENNIFER POLITO.

CITIZENS COMMENTS: MS. KERRY HIGGINS EXPRESSED CONCERNS ABOUT THE PROPERTY AT 1115 WALNUT STREET IN ALDEN. SHE INQUIRED IF THE BUILDING INSPECTOR HAD VISITED THE CONSTRUCTION SITE. MR HILLAN INFORMED HER THAT HE WOULD CONTACT MR PISANCHYN ON TUESDAY OCT 5TH AND THEN CONTACT HER WITH THE INFORMATION.

MS. PALMIRA MILLER INFORMED THE BOARD THAT THE MONTHLY CEO FOOD DISTRIBUTION WILL BE HELD THIS SATURDAY OCTOBER 9TH AT THE NEWPORT TOWNSHIP RECREATION PARK BEGINNING AT 11:00AM.

MR. LEON BONCZEWSKI COMMENTED ON THE CONDITION OF THE PROPERTIES AT 28-30 WEST ENTERPRISE ST GLEN LYON AND ALSO ABOUT VEHICLES NOT STOPPING FOR THE STOP SIGN AT THE CORNER OF WEST ENTERPRISE AND MARKET ST.

MS. HEIDI JARECKI PRESENTED A TIMELINE OF THE EARLY HISTORY OF NEWPORT TOWNSHIP TO THE BOARD OF COMMISSIONERS. SHE ALSO SPOKE ABOUT FORMING A COMMITTEE TO CELEBRATE THE TOWNSHIP'S 250TH ANNIVERSARY.

APPROVAL OF MINUTES: MS. ZALESKI MOVED THAT THE MINUTES OF THE COMMISSIONERS MEETING FROM AUGUST 2ND BE APPROVED. MR. ZYLA SECONDED THE MOTION AND IT WAS CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ZYLA, ROKE, CZAPRACKI, "NAYS" NONE

REPORT OF TOWNSHIP FUNDS:

MR HILLAN REPORTED CASH ON HAND AS OF OCTOBER 1, 2021 AS FOLLOWS:

GENERAL FUND	(FNCB)	\$488,216.68
CONTINGENCY FUND	(PLGIT)	\$145,620.32
CONTINGENCY FUND	(FNCB)	\$ 250,020.79
RECYCLING FUND	(PLGIT)	\$1,762
RECYCLING FUND	(FNCB)	\$28,855.82
REFUSE FUND	(FNCB)	\$103,773.55
LIQUID FUELS	(PLGIT)	\$102,299.86
VEHICLE LEASE FUND	(PLGIT)	\$8,906.30
RECREATION USE FUND	(FNCB)	\$4,934.38
WVSA STORM WATER FUND		\$34,305.70

TOTAL CASH ON HAND AS OF OCT 1, 2021 \$1,168,704.75

MR. ROKE MOVED TO ACCEPT THE REPORT OF TOWNSHIP FUNDS. MR. ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS, VISHNEFSKI, ZYLA, AND CZAPRACKI "NAYS" NONE

APPROVAL OF NON RECURRING BILLS PAID DURING SEPTEMBER 2021:

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF NON RECURRING BILLS PAID DURING THE MONTH OF SEPTEMBER TOTALING \$131,908.62. MR. VISHNEFSKI MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MS. ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ROKE, ZYLA AND CZAPRACKI "NAYS" NONE

APPROVAL OF RECURRING BILLS DUE FOR PAYMENT IN OCTOBER 2021:

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF BILLS DUE FOR PAYMENT IN OCTOBER TOTALING \$82,770.25. MR. VISHNEFSKI MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MR. ROKE SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MS. ZALESKI MESSERS, VISHNEFSKI, ROKE, ZYLA AND CZAPRACKI. "NAYS" NONE

DEPARTMENT REPORTS:

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|-----------------------|---------------|
| a. STREET DEPARTMENT | MR CZAPRACKI |
| b. POLICE DEPARTMENT | MR ZYLA |
| c. CODE ENFORCEMENT | MS.ZALESKI |
| d. FIRE DEPARTMENT | MR ROKE |
| e. PARKS & RECREATION | MR.VISHNEFSKI |

SOLICITOR'S REPORT: ATTORNEY ROCKMAN REPORTED THAT THE LIEN SEARCHES ON THE PROPERTIES MENTIONED IN THE TOWNSHIP MANAGERS REPORT UNDER SECTION C ARE NEAR COMPLETION. MR. ROCKMAN ALSO REPORTED ON THE ABONDONED PROPERTY ORDINANCE THAT HE IS PREPARING FOR THE BOARDS REVIEW.

FINANCIAL OVERSIGHT REPORT: JENNIFER POLITO PRESENTED THE COMMISSIONERS WITH THE NINE MONTH REVENUES \$1,805,831.37 AND EXPENSES \$1,034,760.23. MS POLITO ALSO REPORTED THAT THE 2020 AUDIT WAS RECENTLY COMPLETED BY JOSEPH ALICIENE WITH ZERO FINDINGS.

TOWNSHIP MANAGER'S REPORT:

A. ON SEPTEMBER 30TH THE DEPARTMENT OF ENVIRONMENTAL PROTECTION, BUREAU OF CLEAN WATER ISSUED THE NPDES PERMIT TO NP BLISS 1, LLC. THIS GIVES NP BLISS 1, LLC THE GREEN LIGHT TO PROCEED WITH CONSTRUCTION OF THE 1,302,000 SQUARE FOOT WAREHOUSE IN NEWPORT TOWNSHIP.

B. THE THIRD STREET DRAINAGE ISSUE HAS BEEN RESOLVED. A TROUGH DRAIN HAS BEEN INSTALLED ACROSS THE ROADWAY. THIS PROJECT WILL BE COVERED BY THE WVSA STORMWATER FUNDS.

C. THE BLIGHT REMEDIATION COMMITTEE HAS GIVEN A LIST OF THE FIRST FIVE HOMES TO THE SOLICITOR THAT ARE SCHEDULED FOR DEMOLITION. 1) 40 ROCK ST 2) 38 ROCK ST 3) 26-28 ROCK ST 4) 7-8 COLLEGE HILL 5) 2 REAR COLLEGE HILL.

D. DOLLAR GENERAL UPDATE: ALL PERMITS HAVE BEEN ISSUED. AS SOON AS THE CLOSING ON THE PROPERTY TAKES PLACE CONSTRUCTION WILL BEGIN.

E. MAIN STREET WANAMIE AND NORTHERN AVE SHEATOWN PAVING PROJECTS HAVE BEEN GIVEN THE ORDER TO PROCEED. WORK SHOULD BEGIN IN THE NEAR FUTURE.

NEW BUSINESS

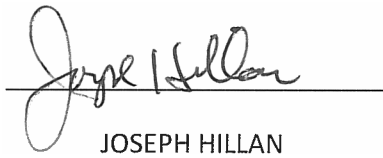
MR. VISHNEFSKI MOVED TO APPROVE THE TRANSFER OF \$6,779.75 FROM THE REFUSE ACCOUNT AND \$14,435.50 FROM THE RECYCLING ACCOUNT TO THE GENERAL ACCOUNT TO COVER EXPENSES FOR THE THIRD QUARTER OF 2021. MR. ROKE SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MS. ZALESKI MESSERS, VISHNEFSKI, ROKE, ZYLA AND CZAPRACKI. "NAYS" NONE

MS ZALESKI MOVED TO PASS A CONTINUATION OF THE AGREEMENT WITH LUZERNE COUNTY TO COLLECT THE MUNICIPAL TAXES THRU THE CALENDER YEAR 2022. MR. ZYLA SECONDED THE MOTION AND IT WAS CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ZYLA, ROKE, CZAPRACKI, "NAYS" NONE

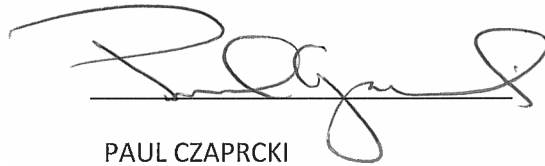
COMMISSIONERS COMMENTS: WERE NO COMMISSIONERS COMMENTS

ADJOURNMENT:

WITH NO FURTHER BUSINESS TO COME BEFORE THE COMMISSIONERS, MR CZAPRCKI
ADJOURNED THE MEETING AT 6:27 PM



JOSEPH HILLAN
TOWNSHIP SECRETARY



PAUL CZAPRCKI
PRESIDENT BOARD OF COMMISSIONERS