

MINUTES

NEWPORT TOWNSHIP BOARD OF COMMISSIONERS

APRIL 7, 2025

PRESIDENT PAUL CZAPRACKI, CALLED THE MEETING TO ORDER AT 6:00 PM AND STARTED WITH THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

ROLL CALL:

THE FOLLOWING COMMISSIONERS ATTENDED MR. JOHN ZYLA, MR. MICHAEL ROKE , MR. PAUL CZAPRACKI ,MR JOHN VISHNEFSKI AND MS.DEBORAH FORGACH ZALESKI. ALSO IN ATTENDANCE WERE TOWNSHIP MANAGER, JOSEPH HILLAN, ATTORNEY JEFFREY ROCKMAN, AND FINANCIAL CONSULTANT JENNIFER POLITO.

CITIZENS COMMENTS: MR. DAVE MCGOVERN EXPRESSED HIS CONCERNS TO THE BOARD REGARDING THE OVERWEIGHT TRUCKS USING ALDEN MOUNTAIN ROAD MR.MCGOVERN SUGGESTED THAT PENNDOT PLACE BETTER SIGNAGE AT THE BOTTOM OF THE MOUNTAIN.

MS.PALMIRA MILLER STATED THAT THE MONTHLY CEO FOOD DRIVE WOULD BE HELD THIS SATURDAY APRIL 12TH AT THE MUNICIPAL GARAGE.

APPROVAL OF MINUTES: MS.ZALESKI MOVED THAT THE MINUTES FROM THE COMMISSIONERS MEETING HELD ON MARCH 3RD BE APPROVED. MR.VISHNEFSKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS.ZALESKI MESSERS., VISHNEFSKI, ZYLA, AND CZAPRACKI "NAYS" NONE MR.ROKE ABSTAINED.

REPORT OF TOWNSHIP FUNDS:

MR HILLAN REPORTED CASH ON HAND AS OF MARCH 31, 2025 AS FOLLOWS:

GENERAL FUND	(PSBT)	\$62,467.02
CONTINGENCY FUND	(PLGIT)	\$579,054.01
CAPITAL PURCHAS FUND	(PLGIT)	\$2,477.82
RECYCLING FUND	(PLGIT)	\$21,877.23
REFUSE FUND	(PLGIT)	\$176,362.13
REFUSE FUND	(PSBT)	\$56,375.28
LIQUID FUELS	(PLGIT)	\$95,231.71
RECREATION USE FUND	(PSBT)	\$100.04
TOTAL CASH ON HAND AS OF MARCH 31, 2025		\$993,995.24

MR. ROKE MOVED TO ACCEPT THE REPORT OF TOWNSHIP FUNDS. MR.ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS.ZALESKI MESSERS VISHNEFSKI, ROKE, ZYLA, AND CZAPRACKI. "NAYS" NONE

APPROVAL OF NON-RECURRING BILLS PAID DURING MARCH 2025:

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF NON-RECURRING BILLS PAID DURING THE MONTH OF MARCH TOTALING \$196,426.43. MR.ZYLA MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MR. ROKE SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS.ZALESKI MESSERS.VISHNEFSKI, ROKE, ZYLA AND CZAPRACKI. "NAYS" NONE

APPROVAL OF RECURRING BILLS DUE FOR PAYMENT IN APRIL 2025:

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF BILLS DUE FOR PAYMENT IN APRIL TOTALING \$174,184.88. MR.ROKE MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MS.ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MS.ZALESKI MESSERS VISHNEFSKI, ZYLA, ROKE, AND CZAPRACKI. "NAYS" NONE

DEPARTMENT REPORTS:

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| a. STREET DEPARTMENT | MR CZAPRACKI |
| b. POLICE DEPARTMENT | MR ZYLA |
| c. CODE ENFORCEMENT | MS.ZALESKI |
| d. FIRE DEPARTMENT | MR ROKE |
| e. PARKS & RECREATION | MR.VISHNEFSKI |

SOLICITOR'S REPORT:

ATTORNEY ROCKMAN HAD NOTHING TO REPORT

FINANCIAL OVERSIGHT REPORT:

JENNIFER POLITO REPORTED THAT THE INCOME FOR THE FIRST QUARTER OF 2023 WAS \$358,426.27 AND THE EXPENSES WERE \$489,256.12. MS POLITO ALSO REPORTED THAT THE ANNUAL PURTA REPORT WAS SUBMITTED IN MARCH.

TOWNSHIP MANAGER'S REPORT:

- A. AS OF MARCH 31st 1,045, REFUSE STICKERS HAVE BEEN SOLD. DEADLINE FOR PAYMENT IS APRIL 30TH.
- B. ON MARCH 1st WE RECEIVED OUR 2025 STATE LIQUID FUELS ALLOCATION IN THE AMOUNT OF \$127,548.89

C. NEWPORT TOWNSHIP WILL BE HOLDING AN ELECTRONIC RECYCLING EVENT ON MAY 17TH FROM 9:00 AM UNTIL 11:00 AM AT THE MUNICIPAL GARAGE

D. PENN EASTERN ENGINEERS ARE WORKING ON THE SPECS FOR THE PLAYGROUND ON RAILROAD STREET IN GLEN LYON. THE PROJECT WILL BE GOING OUT FOR BID IN THE NEXT THIRTY TO SIXTY DAYS

NEW BUSINESS:

MR.ROKE MOVED TO APPROVE THE TRANSFER OF \$7,848.75 FROM THE REFUSE ACCOUNT AND \$14,687.25 FROM THE RECYCLING ACCOUNT TO THE GENERAL ACCOUNT TO COVER EXPENSES FOR THE FIRST QUARTER OF 2024. MR.ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES"MS.ZALESKI MESSERS VISHNEFSKI,ZYLA, ROKE, AND CZAPRACKI. "NAYS" NONE

MR.ROKE MOVED TO HIRE NICHOLAS BROYAN AS A PARTIME FIRE APPARATUS DRIVER. MS.ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES"MS.ZALESKI MESSERS VISHNEFSKI, ZYLA, ROKE, AND CZAPRACKI. "NAYS" NONE

COMMISSIONERS COMMENTS:

MR.ZYLA, ON BEHALF OF THE BOARD OF COMMISSIONERS, COMMENDED MS IRENE BEZDZIECKI AND MS.PALMIRA MILLER FOR THE EXCELLENT JOB THAT THEY DO EVERY YEAR PICKING UP THE LITTER ALONGSIDE THE ROADWAYS THROUGH OUT THE TOWNSHIP.

ADJOURNMENT:

WITH NO FURTHER BUSINESS TO COME BEFORE THE COMMISSIONERS, MR CZAPRACKI ADJOURNED THE MEETING AT 6:17 PM



JOSEPH HILLAN
TOWNSHIP SECRETARY



PAUL CZAPRACKI
PRESIDENT BOARD OF COMMISSIONERS

