

MINUTES

NEWPORT TOWNSHIP BOARD OF COMMISSIONERS

SEPTEMBER 6, 2022

PRESIDENT PAUL CZAPRACKI, CALLED THE MEETING TO ORDER AT 6:00 PM AND STARTED WITH THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA.

ROLL CALL:

THE FOLLOWING COMMISSIONERS WERE IN ATTENDANCE: MR. JOHN ZYLA, MR JOHN VISHNEFSKI, MR. PAUL CZAPRACKI AND MS. DEBORAH FORGACH -ZALESKI. ALSO IN ATTENDANCE WERE TOWNSHIP MANAGER JOSEPH HILLAN, ATTORNEY JOHN SOLT, FINANCIAL CONSULTANT JENNIFER POLITO MR.MICHAEL ROKE WAS ABSENT.

CITIZENS COMMENTS:

MS. PALMIRA MILLER INFORMED THE BOARD THAT THE CEO FOOD DRIVE WOULD BE HELD THIS SATURDAY SEPTEMBER 10TH AT THE WANAMIE RECREATION PARK.

APPROVAL OF MINUTES: MS.ZALESKI MOVED THAT THE MINUTES OF THE COMMISSIONERS MEETING FROM AUGUST 1ST BE APPROVED. MR. ZYLA SECONDED THE MOTION AND IT WAS CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ZYLA, CZAPRACKI, "NAYS" NONE

REPORT OF TOWNSHIP FUNDS:

MR HILLAN REPORTED CASH ON HAND AS OF AUGUST 31 2022 AS FOLLOWS:

GENERAL FUND	(FNCB)	\$630,391.89
CONTINGENCY FUND	(PLGIT)	\$744,232.16
RECYCLING FUND	(PLGIT)	30,390.51
REFUSE FUND	(PLGIT)	\$132,415.81
LIQUID FUELS	(PLGIT)	\$62,600.12
VEHICLE LEASE FUND	(PLGIT)	\$16,427.30
RECREATION USE FUND	(FNCB)	\$4,934.38
WVSA STORM WATER FUND		\$39,668.37
TOTAL CASH ON HAND AS OF AUGUST 31 2022		\$1,654,620.73

MR. VISHNEFSKI MOVED TO ACCEPT THE REPORT OF TOWNSHIP FUNDS. MR.ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS, VISHNEFSKI, ZYLA, AND CZAPRACKI "NAYS" NONE

APPROVAL OF NON RECURRING BILLS PAID DURING AUGUST 2022:

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF NON RECURRING BILLS PAID DURING THE MONTH OF AUGUST TOTALING \$336,819.53. MR. ZYLA MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MR.VISHNEFSKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ZYLA AND CZAPRACKI "NAYS" NONE

APPROVAL OF RECURRING BILLS DUE FOR PAYMENT IN SEPTEMBER 2022:

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF BILLS DUE FOR PAYMENT IN SEPTEMBER TOTALING \$569,590.59. MR.ZYLA MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MS.ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MS. ZALESKI MESSERS, VISHNEFSKI, ZYLA AND CZAPRACKI. "NAYS" NONE

DEPARTMENT REPORTS:

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| a. STREET DEPARTMENT | MR CZAPRACKI |
| b. POLICE DEPARTMENT | MR ZYLA |
| c. CODE ENFORCEMENT | MS.ZALESKI |
| d. FIRE DEPARTMENT | MR CZAPRACKI |
| e. PARKS & RECREATION | MR.VISHNEFSKI |

SOLICITOR'S REPORT: ATTORNEY SOLT INFORMED THE BOARD THAT THE TREE LAWN ORDINANCE IS BEING PREPARED AND WILL BE AVAILABLE FOR ADOPTION AT THE NOVEMBER MEETING

FINANCIAL OVERSIGHT REPORT: JENNIFER POLITO REPORTED THAT THE INCOME YEAR TO DATE WAS \$2,935,275.35 AND THE EXPENSES ARE \$2,537,863.71. THE 2021 AUDIT WAS COMPLETED WITH NO FINDINGS.

TOWNSHIP MANAGER'S REPORT:

- A. THE 2023 MMO'S FOR THE THREE PENSION PLANS ARE COMPLETED AS REQUIRED UNDER THE PROVISIONS OF ACT 205 AND ARE AS FOLLOWS: POLICE-\$58,931.80, NON-UNIFORM \$20,488.00. FIREMANS \$00. A LETTER IS ATTACHED TO THE WORKSHEETS THAT IS INCLUDED IN EACH COMMISISIONERS MEETING PACKET.
- B. REQUESTS FOR PROPOSALS FOR REFUSE COLLECTION HAVE BEEN ADVERTISED AND WILL REMAIN OUT UNTIL THE SEPTEMBER 20TH 3:00 PM BID OPENING.

- C. GLEN LYON SIDEWALK PROJECT UPDATE: PROJECT IS MOVING ALONG AT A STEADY PACE THE CONTRACTOR IS PLANNING TO WORK AS LONG AS THE WEATHER PERMITS. THE PROJECT WILL BE FINISHED IN THE SPRING OF 2023.
- D. WE WILL BE APPLYING FOR FUNDING FROM THE LUZERNE COUNTY COVID FUNDS FOR THE RECREATION PARK, AND THE CENTER STREET ALLEY PROJECTS
- E. PENN EASTERN ENGINEERS ARE PREPARING THE BID SPECS FOR THE DEMOLITION OF 5-6,7-8,COLLEGE HILL IN WANAMIE,AND REAR 61 COAL AND REAR 30 APPLE STREET IN GLEN LYON AND THEY WILL BE ADVERTISED IN THE LOCAL NEWSPAPERS THIS WEEK.
- F. WE HAVE RECEIVED A \$50,000.00 DONATION FROM THE EARTH CONSERVANCY TOWARDS THE RECREATION PARK RENOVATIONS
- G. THIS YEAR WE WILL BE APPLYING FOR TWO LSA GRANTS 1) NEW FIRE ENGINE 2) UPGRADES TO THE RECREATION PARK IN WANAMIE.
- H. THE 2022 USED TIRE RECYCLING COLLECTION WILL BE HELD ON SATURDAY OCTOBER 8^T AT THE HANOVER AREA HIGH SCHOOL.INFORMATION IS AVAILABLE ON OUR WEBSITE.

NEW BUSINESS

MR.ZYLA MOVED TO APPROVE THE BID THAT WAS ACCEPTED ON JULY 29TH 2022 AT 2:00 PM FOR THE FAIR LANE DRAINAGE AND PAVING PROJECT IN SHEATOWN AND THE TENNIS AND BASKETBALL IMPROVEMENTS AT THE WANAMIE RECREATION PARK FROM DON E BOWER INC, IN THE AMOUNT OF \$448,183.60 PENDING APPROVAL OF THE TOWNSHIP'S ENGINEER AND SOLICITOR. MS.ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MS. ZALESKI MESSERS, VISHNEFSKI, ZYLA AND CZAPRACKI. "NAYS" NONE

MS.ZALESKI MOVED TO APPROVE RESOLUTION NO.7 OF 2022 A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF NEWPORT AUTHORIZING APPLICATION FOR A LOCAL SHARE ACCOUNT GRANT FROM THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR THE AMOUNT OF \$707,000.00 FOR THE PURCHASE OF A NEW PIERCE FIRE ENGINE AND EQUIPMENT AND AUTHORIZING THE CHAIRMAN OF THE BOARD AND TOWNSHIP MANAGER TO EXECUTE ALL DOCUMENTS NECESSARY FOR THE SAME. MR.ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MS. ZALESKI MESSERS, VISHNEFSKI, ZYLA AND CZAPRACKI. "NAYS" NONE

MS.ZALESKI MOVED TO APPROVE RESOLUTION NO.8 OF 2022 A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF NEWPORT AUTHORIZING APPLICATION FOR A LOCAL

SHARE ACCOUNT GRANT FROM THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR THE AMOUNT OF \$395,738.50 FOR THE PURPOSE OF FUNDING. MR.ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MS. ZALESKI MESSERS, VISHNEFSKI, ZYLA AND CZAPRACKI. "NAYS" NONE

COMMISSIONERS COMMENTS:

THERE WERE NO COMMISSIONER COMMENTS.

ADJOURNMENT:

WITH NO FURTHER BUSINESS TO COME BEFORE THE COMMISSIONERS, MR CZAPRACKI ADJOURNED THE MEETING AT 6:22 PM



JOSEPH HILLAN
TOWNSHIP SECRETARY



PAUL CZAPRCKI
PRESIDENT BOARD OF COMMISSIONERS