

MINUTES

NEWPORT TOWNSHIP BOARD OF COMMISSIONERS

MEETING OF JUNE 1,2020

PRESIDENT PAUL CZAPRACKI, CALLED THE MEETING TO ORDER AT 6:00 PM AND STARTED WITH THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA. A MOMENT OF SILENCE WAS OBSERVED IN HONOR OF JOSEPH NEALON JR A 13 YEAR EMPLOYEE OF THE NEWPORT TOWNSHIP FIRE DEPARTMENT WHO PASSED AWAY UNEXPECTEDLY WHILE ON DUTY ON SATURDAY MAY 31.

THIS MEETING AND ALL FUTURE COMMISSIONER MEETINGS WILL BE HELD TELEPHONICALLY AS LONG AS THE STATE OF EMERGENCY IS IN EFFECT DUE TO THE COVID-19 PANDEMIC THAT WAS DECLARED BY THE COMMISSIONERS ON MARCH 17,2020.

ROLL CALL:

THE FOLLOWING COMMISSIONERS WERE IN ATTENDANCE TELEPHONICALLY: MR. PAUL CZAPRACKI, MS. DEBORAH FORGACH - ZALESKI, MR MICHAEL ROKE AND MR. JOHN ZYLA. TOWNSHIP MANAGER, JOSEPH HILLAN, ATTORNEY CHRISTOPHER SLUSSER AND JENNIFER POLITO FINANCIAL CONSULTANT ALSO PARTICPATED IN THE MEETING. MR. JOHN VISHNEFSKI WAS ABSENT DUE TO A MEDICAL PROCEDURE

CITIZENS COMMENTS: THERE WERE NO CITIZENS COMMENTS SUBMITTED CONCERNING THE AGENDA.THERE WAS ONE SUBMITTED BY JOHN AND CAROL JARECKI CONCERNING THE CONDITION OF THE PROPERTY AT 162-164 EAST MAIN STREET. MR. HILLAN ADVISED THEM THE ISSUES WILL BE ADDRESSED THROUGH THE CODE ENFORCEMENT DEPARTMENT.

APPROVAL OF MINUTES: MR. ROKE MOVED THAT THE MINUTES OF THE MAY 4 ,2020 COMMISSIONERS' MEETING BE APPROVED. MR. ZYLA SECONDED THE MOTION AND IT WAS CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. ROKE, ZYLA, CZAPRACKI "NAYS" NONE

REPORT OF TOWNSHIP FUNDS:

MR HILLAN REPORTED CASH ON HAND AS OF JUNE 1, 2020 AS FOLLOWS:

GENERAL FUND	(FNCB)	\$419,809.15
CONTINGENCY FUND	(PLGIT)	\$145,503.78
RECYCLING FUND	(PLGIT)	\$48,724.17
REFUSE FUND	(PLGIT)	\$157,193.94
REFUSE FUND	(FNCB)	\$44,014.84
LIQUID FUELS	(PLGIT)	\$142,783.27
VEHICLE LEASE FUND	(PLGIT)	\$20,141.78
RECREATION USE FUND	(FNCB)	\$6,754.56

WVSA STORM WATER FUND	\$31,720.82
POLICE HOLDING FUND (FNCB)	<u> \$0</u>
TOTAL CASH ON HAND AS OF JUNE 1, 2020	\$1,016,641.31

MS. ZALESKI MOVED TO ACCEPT THE REPORT OF TOWNSHIP FUNDS. MR ZYLA SECONDED THE MOTION AND IT CARRIED BY THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI, MESSERS, ROKE, ZYLA, CZAPRACKI "NAYS" NONE

APPROVAL OF NON RECURRING BILLS PAID DURING MAY 2020:

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF NON RECURRING BILLS PAID DURING THE MONTH OF MAY TOTALING \$89,734.43. MR. ROKE MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MS. ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI. MESSERS. ROKE, ZYLA, CZAPRACKI "NAYS" NONE

APPROVAL OF RECURRING BILLS DUE FOR PAYMENT IN JUNE 2020:

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF BILLS DUE FOR PAYMENT IN JUNE TOTALING \$35,881.71. MR. ROKE MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MS.ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MS. ZALESKI. MESSERS, ROKE, ZYLA, CZAPRACKI "NAYS" NONE

DEPARTMENT REPORTS:

- | | |
|-----------------------|---------------|
| a. STREET DEPARTMENT | MR CZAPRACKI |
| b. POLICE DEPARTMENT | MR ZYLA |
| c. CODE ENFORCEMENT | MS ZALESKI |
| d. FIRE DEPARTMENT | MR ROKE |
| e. PARKS & RECREATION | MR.VISHNEFSKI |

SOLICITOR'S REPORT:

ATTORNEY SLUSSER REPORTED THAT HE HAS PREPARED RESOLUTION NO. 2 OF 2020 HOLD HARMLESS AND RELEASE AGREEMENT BETWEEN THE NEWPORT TOWNSHIP BOARD OF COMMISSIONERS AND LUZERNE COUNTY CONCERNING THE PROPERTY LOCATED AT 161-162 BROWN ROW IN WANAMIE.

FINANCIAL OVERSIGHT REPORT:

JENNIFER POLITO REPORTED THAT SHE IS CLOSELY MONITORING THE FINANCIAL CONDITION OF THE TOWNSHIP DURING THE COVID -19 PANDEMIC.

TOWNSHIP MANAGER'S REPORT: NEW BUSINESS:

- A. 1634 REFUSE STICKERS WERE SOLD COMPARED TO 1,649 THIS TIME LAST YEAR
- B. DEMOLITION UPDATES:
 - 1. 129-133 EAST MAIN STREET (CHARLIE HAYES PROPERTY) THE LARGE BUILDING PARTIALLY COLLAPSED ON MAY 12TH IT WAS DEMOLISHED ON MAY 18TH. WE ARE STILL WAITING FOR CHARLIE HAYES TO SIGN THE AGREEMENT TO SIGN OVER THE REMAINDER OF THE PROPERTY TO THE TOWNSHIP FOR DEMOLITION.
 - 2. 161-162 BROWN ROW THE AUTHORITY RECEIVED THE DEEDS FOR THE PROPERTY AND WE ARE NOW IN THE PROCESS OF SECURIING THE FUNDING FOR DEMOLTION OF THE PROPERTY.
- C. GLEN LYON SIDEWALK PROJECT UPDATE: PLANS ARE GOING TO BE SUBMITTED TO PENN DOT FOR APPROVAL IN THE NEAR FUTURE. PROJECT HAS BEEN DELAYED DUE TO THE COVID 19 PANDEMIC.
- D. THE RAILROAD STREET DRAIN PROJECT IN GLEN LYON IS COMPLETE. I MAILED A LETER TO THE RESIDENTS OF THE PROJECT AREA ASKING FOR THERE CO-OPERATION IN HELPING TO ENFORCE THE NO PARKING AND DRIVING RULES SET IN PLACE TO TRY AND EXTEND THE LIFE OF THE NEWLY INSTALLED MACADAM WALKWAY. ALSO I WILL BE SENDIND A LETTER TO NEWPORT AGGREGATE THANKING THEM FOR THE DONATION OF THE ROCKS THAT WERE PLACED ALONGSIDE OF THE WALKWAY.
- E. CENSUS UPDATE: AS OF MAY 25TH NEWPORT TOWNSHIP’S RESPONSE RATE IS 55.7%. WE ARE CURRENTLY LAGGING BEHIND THE FOLLOWING RATES:
 - NATIONAL RESPONSE RATE-60.1%
 - PENNSYLVANIA RESPONSE RATE-63.1%
 - LUZERNE COUNTY RESPONSE RATE-59.9%
- F. WVSA STORM DRAIN REPAIRS WILL BEGIN THIS WEEK. THERE ARE THREE SCHEDULED FOR REPAIR ON WEST ENTERPRISE STREET IN GLEN LYON AND ONE ON PRINCE STREET IN SHEATOWN

NEW BUSINESS:

MS. ZALESKI MOVED TO APPROVE RESOLUTION NO.2 OF 2020 - RESOLUTION OF THE BOARD OF COMMISSIONERS OF NEWPORT TOWNSHIP, LUZERNE COUNTY PENNSYLVANIA, RELEASE AND HOLD HARMLESS FOR THE REAL ESTATE SITUATE AT 161-162 BROWN ROW, NEWPORT TOWNSHIP, PENNSYLVANIA. MR. ROKE SECONDED THE MOTION AND IT WAS CARREID WITH THE FOLLOWING AYE AND NAY VOTES: “AYES” MS. ZALESKI MESSERS. ROKE, ZYLA, CZAPRACKI. “NAYS” NONE

MR. ROKE MOVED TO APPROVE RESOLUTION NO.3 OF 2020 – A RESOLUTION BY THE BOARD OF COMMISSIONERS OF NEWPORT TOWNSHIP APPROVING A PROMULGATION TO ADOPT THE RADIOLOGICAL PLAN (NUCLEAR POWER PLANT INCIDENT) FOR NEWPORT TOWNSHIP EMERGENCY MANAGEMENT AGENCY. MR. ZYLA SECONDED THE MOTION AND IT WAS

CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MS. ZALESKI MESSERS, ROKE, ZYLA, CZAPRACKI. "NAYS" NONE

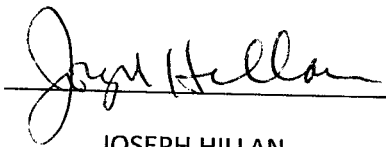
COMMISSIONERS COMMENTS:

MR. ZYLA COMMENTED DURING HIS PRESENTATION OF HIS MONTHLY POLICE REPORT THAT THE DEPARTMENT IS BEING AS PRO ACTIVE AS IT CAN BE WITH THE OFF ROAD VEHICLES

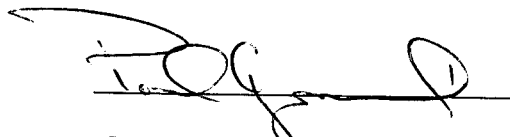
MR. CZAPRACKI COMMENTED THAT HE HAD A COMPLAINT FROM MR. KMIETOWICZ OF FIRST STREET IN GLEN LYON ABOUT THE OFF ROAD VEHICLES IN THE WOODED AREA BEHIND HIS HOME. IT WAS DETERMINED THAT THE LAND IS OWNED BY EARTH CONSERVANCY. MR. HILLAN WILL CONTACT EARTH CONSERVANCY ABOUT HAVING THE LAND POSTED SO THAT THE POLICE WILL BE ABLE TO ENFORCE THE TRESPASSISING VIOLATIONS.

ADJOURNMENT:

WITH NO FURTHER BUSINESS TO COME BEFORE THE COMMISSIONERS, MR CZAPRACKI ADJOURNED THE MEETING AT 6:32 PM



JOSEPH HILLAN
TOWNSHIP SECRETARY



PAUL CZAPRACKI
PRESIDENT BOARD OF COMMISSIONERS