

MINUTES

NEWPORT TOWNSHIP BOARD OF COMMISSIONERS

MAY 4, 2026

PRESIDENT PAUL CZAPRACKI, CALLED THE MEETING TO ORDER AT 6:00 PM AND STARTED WITH THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA.

ROLL CALL:

THE FOLLOWING COMMISSIONERS ATTENDED: MR. RONALD JONES, MR. DAVID SARAKA, MR. JOHN ZYLA, AND MR. PAUL CZAPRACKI. ALSO IN ATTENDANCE WERE TOWNSHIP MANAGER, JOSEPH HILLAN, ATTORNEY CHRIS SLUSSER, AND FINANCIAL CONSULTANT JENNIFER POLITO. MR. MICHAEL ROKE WAS ABSENT.

MR. SARAKA MOVED TO AMEND THE MEETING AGENDA. MR. JONES SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MESSER'S: JONES, SARAKA, ZYLA AND CZAPRACKI "NAYS" NONE

MR. SARAKA MOVED TO ADD RESOLUTION #6 OF 2026 A RESOLUTION APPROVING THE ADMISSION OF THE WYOMING VALLEY WEST SCHOOL DISTRICT AND LUZERNE BOROUGH INTO THE LOWER SOUTH VALLEY LAND BANK TO THE AGENDA. MR. ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MESSER'S: JONES, SARAKA, ZYLA AND CZAPRACKI "NAYS" NONE

MR. ZYLA MOVED TO ADD RESOLUTION #7 OF 2026 A RESOLUTION CONFIRMING PARTICIPATION IN THE LOWER SOUTH VALLEY COUNCIL OF GOVERNMENTS MULTIMUNICIPAL COMPREHENSIVE PLAN AN ZONING UPDATE PROJECT TO THE AGENDA. MR. JONES SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MESSER'S: JONES, SARAKA, ZYLA AND CZAPRACKI "NAYS" NONE

SWEARING IN CEREMONY: MR. ZYLA SWORE IN MR. DANIEL KELLEY AS A FULL TIME NEWPORT TOWNSHIP POLICE OFFICER. MR. KELLEY THEN ADDRESSED THE CROWD STATING HIS PREVIOUS EXPERIENCE.

CITIZENS RECOGNITION: THE NEWPORT TOWNSHIP BOARD OF COMMISSIONERS PRESENTED PLAQUES RECOGNIZING LORRIE MATEREWICZ, SHANNON BONHAM, and JARRID BONHAM FOR THEIR SERVICE AND DEDICATION TO THE COMMUNITY.

CITIZENS COMMENTS: JIM MCGRAW AND JOHN MARINO PRESENTED THE BOARD LITERATURE AND A BRIEF EXPLANATION CONCERNING THEIR CODE ENFORCEMENT AGENCY NORTHEAST INSPECTION CONSULTANTS.

PALMIRA MILLER INFORMED THE BOARD THAT THE MONTHLY FOOD DRIVE IS BEING HELD ON SATURDAY MAY 11TH. STARTING TIME FOR FOOD DISTRIBUTION IS 11:00AM. MS MILLER ALSO STATED THIS YEAR THE NTCO AND THE YMCA ARE TEAMING UP TO PROVIDE SUN MEALS TO GO. BOX LUNCHES WILL BE AVAILABLE FOR EIGHT WEEKS FOR SCHOOL AGE CHILDREN. BOXES WILL BE PICKED UP AT THE RECREATION PARK EVERY TUESDAY STARTING JUNE 30TH. MS. MILLER ALSO ADDRESSED THE BOARD ABOUT VARIOUS CODE ENFORCEMENT ISSUES ON RIDGE STREET.

CAROL JARECKI SPOKE ABOUT VARIOUS ISSUES AT THE PROPERTY AT 162-164 EAST MAIN STREET IN GLEN LYON.

CODY FORGACH INFORMED THE BOARD THAT THE SPENDING REQUEST APPLICATION FOR \$185,000 SUBMITTED TO SENATOR FETTERMAN WAS ADVANCED TO THE APPROPRIATIONS COMMITTEE.

APPROVAL OF MINUTES: MR. SARAKA MOVED THAT THE MINUTES OF THE COMMISSIONERS' MEETING FROM APRIL 6TH BE APPROVED MR. JONES SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MESSER'S. JONES, SARAKA, ZYLA AND CZAPRACKI "NAYS" NONE

MR. SARAKA MOVED THAT THE MINUTES OF THE SPECIAL COMMISSIONERS MEETING FROM APRIL 21ST BE APPROVED MR. ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MESSER'S. JONES, SARAKA, ZYLA AND CZAPRACKI "NAYS" NONE

REPORT OF TOWNSHIP FUNDS:

MR HILLAN REPORTED CASH ON HAND AS OF APRIL 30, 2026 AS FOLLOWS:

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| GENERAL FUND | (PSBT) | \$737,544.41 |
| CONTINGENCY FUND | (PLGIT) | \$505,141.53 |
| RECYCLING FUND | (PLGIT) | \$15,475.17 |
| REFUSE FUND | (PLGIT) | \$151,853.96 |
| REFUSE FUND | (PSBT) | \$114,997.52 |
| LIQUID FUELS | (PLGIT) | \$101,394.26 |

TOTAL CASH ON HAND AS OF APRIL 30, 2026 \$1,626,506.99

MR. SARAKA MOVED TO ACCEPT THE REPORT OF TOWNSHIP FUNDS. MR. JONES SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MESSER'S. JONES, SARAKA, ZYLA AND CZAPRACKI "NAYS" NONE

APPROVAL OF NON-RECURRING BILLS PAID DURING APRIL 2026:

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF NON-RECURRING BILLS PAID DURING THE MONTH OF APRIL TOTALING \$86,472.49. MR. ZYLA MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MR. SARAKA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MESSER'S. JONES, SARAKA, ZYLA AND CZAPRACKI "NAYS" NONE

APPROVAL OF RECURRING BILLS DUE FOR PAYMENT IN MAY 2026

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF BILLS DUE FOR PAYMENT IN MAY TOTALING \$125,368.01. MR. JONES MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MR. ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MESSER'S. JONES, SARAKA, ZYLA AND CZAPRACKI "NAYS" NONE

DEPARTMENT REPORTS:

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| a. STREET DEPARTMENT | MR CZAPRACKI |
| b. POLICE DEPARTMENT | MR ZYLA |
| c. CODE ENFORCEMENT | MR. SARAKA |
| d. FIRE DEPARTMENT | MR. HILLAN |
| e. PARKS & RECREATION | MR. JONES |

SOLICITOR'S REPORT:

ATTORNEY SLUSSER HAD NOTHING TO REPORT

FINANCIAL OVERSIGHT REPORT:

JENNIFER POLITO REPORTED THAT THE INCOME FOR THE FIRST FOUR MONTHS OF THE YEAR WAS \$1,193,060.10 AND THE EXPENSES WERE \$706,594.21.

TOWNSHIP MANAGER'S REPORT:

- A. 1,480 REFUSE STICKERS HAVE BEEN SOLD AS OF APRIL 30TH. THE FEE INCREASED TO \$420.00 ON MAY 1ST.
- B. NEWPORT TOWNSHIP WILL BE HOLDING AN ELECTRONIC RECYCLING EVENT ON SATURDAY MAY 30TH FROM 9AM UNTIL 11 AM AT THE MUNICIPAL GARAGE.
- C. THE TOWNSHIP IS WORKING ON AN AMENDMENT TO ORDINANCE # 5 OF 2022 VEHICLE WEIGHT LIMITATIONS.

NEW BUSINESS:

MR. ZYLA MOVED TO TRANSFER \$250,000.00 FROM THE GENERAL FUND AT PSBT TO THE CONTINGENCY FUND AT PLGIT TO RECEIVE A BETTER INTEREST RATE. MR. JONES SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MESSER'S. JONES, SARAKA, ZYLA AND CZAPRACKI "NAYS" NONE

MR. JONES MOVED TO APPROVE THE 2026 NEWPORT TOWNSHIP PLANNING COMMITTEE MEETING SCHEDULE PREVIOUSLY ADVERTISED IN A NEWSPAPER OF GENERAL CIRCULATION, AS FOLLOWS: JANUARY 29, FEBRUARY 17, MARCH 17, APRIL 21, MAY 19, JUNE 16, JULY 21, AUGUST 18, SEPTEMBER 15, OCTOBER 20, NOVEMBER 17 AND DECEMBER 15. MEETINGS WILL BE HELD AT 4:30PM AT THE NEWPORT TOWNSHIP MUNICIPAL BUILDING. MR. SARAKA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MESSER'S. JONES, SARAKA, ZYLA AND CZAPRACKI "NAYS" NONE

MR. SARAKA MOVED TO ADOPT THE 2026 ZONING HEARING BOARD MEETING SCHEDULE AS FOLLOWS: JUNE 8, JULY 13, AUGUST 10, SEPTEMBER 14, OCTOBER 12, NOVEMBER 9, DECEMBER 14, WITH MEETINGS TO BE HELD AT 6:00 PM AT THE NEWPORT TOWNSHIP MUNICIPAL BUILDING, AND TO AUTHORIZE ADVERTISEMENT OF THE ANNUAL MEETING SCHEDULE IN A NEWSPAPER OF GENERAL CIRCULATION. MR. ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MESSER'S. JONES, SARAKA, ZYLA AND CZAPRACKI "NAYS" NONE

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COMMISSIONERS COMMENTS: MR. ZYLA REQUESTED THAT MR. HILLAN SEND THE NEWPORT TOWNSHIP LIONS CLUB A LETTER RECOGNIZING THEM FOR THEIR EFFORTS IN REVITALIZING THE COAL CAR IN SHEATOWN.

ADJOURNMENT:

WITH NO FURTHER BUSINESS TO COME BEFORE THE COMMISSIONERS, MR CZAPRACKI
ADJOURNED THE MEETING AT 6:51 PM

JOSEPH HILLAN
TOWNSHIP SECRETARY

PAUL CZAPRACKI
PRESIDENT BOARD OF COMMISSIONERS

DRAFT