

Newport Township Board of Commissioners AGENDA

DECEMBER 1,2025

6:00 PM

CALL THE MEETING TO ORDER

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. SPECIAL DEDICATION
4. CITIZENS COMMENTS
5. APPROVAL OF MINUTES FROM THE NOVEMBER 5,2025 MEETING
6. REPORT OF TOWNSHIP FUNDS AS OF NOVEMBER 26,2025

GENERAL FUND	(PSBT)	\$153,291.74
CONTINGENCY FUND	(PLGIT)	\$671,032.72
RECYCLING FUND	(PLGIT)	\$20,458.73
REFUSE FUND	(PLGIT)	\$5,258.08
REFUSE FUND	(PSBT)	\$21,211.05
LIQUID FUELS	(PLGIT)	\$55,730.57
RECREATION USE FUND	(PSBT)	\$100.10

TOTAL CASH ON HAND AS OF NOVEMBER 26,2025 \$927,082.99

7. APPROVAL OF NONRECURRING BILLS PAID DURING NOVEMBER 2025
8. APPROVAL OF RECURRING BILLS TO BE PAID IN DECEMBER 2025
9. DEPARTMENT REPORTS

STREET DEPARTMENT-MR CZAPRACKI

POLICE REPORT-MR ZYLA

CODE ENFORCEMENT-MR. SARAKA

FIRE DEPARTMENT – MR ROKE

PARKS & RECREATION-MR VISHNEFSKI

10. SOLICITORS REPORT- ATTY. CHRIS SLUSSER
11. FINANCIAL OVERSIGHT REPORT - MS. JENNIFER POLITO
12. TOWNSHIP MANAGERS REPORT:
 - A. ON MONDAY NOVEMBER 24TH NEWPORT TOWNSHIP SUBMITTED THREE APPLICATIONS FOR STATEWIDE LSA GRANTS.1) EAST MAIN STREET EMERGENCY ACCESS ROAD 2) WHITNEY POINT PAVING PROJECT 3) JAMES AND MARK STREET PAVING PROJECT
 - B. THE ACT 537 PLAN WAS SUBMITTED TO DEP FOR REVIEW ON NOVEMBER 18TH
 - C. THE 2026 COMMISSIONERS MEETING AND WORK SESSION SCHEDULE WAS ADVERTISED IN THE CITIZENS VOICE ON THURSDAY NOVEMBER 20TH

NEW BUSINESS:

MOTION TO APPROVE THE KILMER GROUP AS THE INSURANCE AGENT FOR NEWPORT TOWNSHIP FOR 2026 FOR RISK MANAGEMENT AND AUTO INSURANCE

MOTION TO APPROVE THE 2026 EMPLOYMENT AGREEMENT BETWEEN JOSEPH HILLAN AND NEWPORT TOWNSHIP AS TOWNSHIP MANAGER/BUILDING CODE OFFICIAL FROM JANUARY 1,2026 TO DECEMBER 31, 2026

MOTION TO PASS ORDINANCE #6 OF 2025 APPROVING THE BUDGET AND SETTING THE TAX RATES FOR 2026

MOTION TO APPROVE RESOLUTION #14 OF 2025 A RESOLUTION OF THE NEWPORT TOWNSHIP BOARD OF COMMISSIONERS URGING OPPOSITION TO ANY INCREASE IN FEDERAL TRUCK SIZE AND WEIGHT LIMIT

MOTION TO APPROVE RESOLUTION #15 OF 2025 A RESOLUTION OF NEWPORT TOWNSHIP, LUZERNE COUNTY, PENNSYLVANIA, IN SUPPORT OF THE PENNSYLVANIA HOUSING AFFORDABILITY AND REHABILITATION ENHANCEMENT (PHARE) FUND APPLICATION SUBMITTED BY ECUMENICAL ENTERPRISES, INC. TO IMPROVE HOUSING SAFETY, ACCESSIBILITY

MOTION TO APPROVE RESOLUTION #16 A RESOLUTION OF NEWPORT TOWNSHIP, LUZERNE COUNTY, PENNSYLVANIA, ENACTING A REFUSE AND RECYCLING FEE FOR 2026

MOTION TO APPROVE RESOLUTION #17 OF 2025 A RESOLUTION DEDICATING THE WALKING TRAIL AT THE NEWPORT TOWNSHIP RECREATION PARK.

MOTION TO ACCEPT A LETTER OF RESIGNATION FROM TOWNSHIP COMMISSIONER DAVE SARAKA EFFECTIVE JANUARY 4TH 2026.

13. COMMISSIONERS COMMENTS
14. ADJOURNMENT
15. EXECUTIVE SESSION TO DISCUSS PERSONNEL ISSUES