

# Newport Township Board of Commissioners AGENDA

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**FEBRUARY 6, 2023**

**6:00 PM**

1. CALL MEETING TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CITIZENS COMMENTS
5. APPROVAL OF MINUTES FROM THE JANUARY 3,2023 MEETING
6. REPORT OF TOWNSHIP FUNDS AS OF JANUARY 31 , 2023

GENERAL FUND	(FNCB)	\$289,898.54
CONTINGENCY FUND	(PLGIT)	\$843,413.58
RECYCLING FUND	(PLGIT)	\$586.51
REFUSE FUND	(PLGIT)	\$13,220.75
REFUSE FUND	(FNCB)	\$153,731.52
LIQUID FUELS	(PLGIT)	\$32,787.81
VEHICLE LEASE FUND	(PLGIT)	\$16,614.51
RECREATION USE FUND	(FNCB)	\$4,934.38
WVSA STORM WATER FUND		\$26,809.78
<b>TOTAL CASH ON HAND AS OF JANUARY 31, 2023</b>		<b>\$1,381,997.38</b>

7. APPROVAL OF RECURRING BILLS PAID DURING JANUARY 2023
8. APPROVAL OF NONRECURRING BILLS TO PAID DURING FEBRUARY 2023
9. DEPARTMENT REPORTS

STREET DEPARTMENT-MR CZAPRACKI

POLICE REPORT-MR ZYLA

CODE ENFORCEMENT-MS. ZALESKI

FIRE DEPARTMENT – MR ROKE

PARKS & RECREATION-MR VISHNEFSKI

10. SOLICITORS REPORT-

11. FINANCIAL OVERSIGHT REPORT-MS. JENNIFER POLITO

12. TOWNSHIP MANAGERS REPORT

- A. ON TUESDAY JANUARY 17<sup>TH</sup> JOHN MAZUR FROM THE LIQUID FUELS FUND RECONCILED THE TOWNSHIP'S MS-965 REPORT FOR 2022. NEWPORT TOWNSHIP WILL BE RECEIVING THEIR 2023 LIQUID FUELS FUNDS DURING THE FIRST WEEK OF MARCH.
- B. ON MONDAY JANUARY 30<sup>TH</sup> , EDWARD KARDISCO FROM THE AUDITOR GENERALS OFFICE COMPLETED AN AUDIT OF THE TOWNSHIP'S THREE PENSION PLANS. THEY WERE NO FINDINGS IN THE FIRE AND NON-UNIFORM PLANS. THERE WERE TWO FINDINGS DISCOVERED IN THE POLICE PENSION PLAN. 1) AFTER THE THIRD FULL TIME OFFICER WAS HIRED IN 2019 AN ORDINANCE ENACTING ACT 600 SHOULD HAVE BEEN PASSED. 2) A MINOR MISCALCULATION AND CERTIFICATION OF WAGES FOR FORMER OFFICER BLAKE BROWN. THESE FINDINGS WILL BE ADDRESSED AS SOON AS POSSIBLE.
- C. DEMOLITION UPDATE: WORK HAS BEEN COMPLETED ON REAR 61 COAL STREET. THE NEXT TWO PROPERTIES THAT WILL BE GOING OUT FOR BID WILL BE 77 RIDGE STREET AND 101 NEWPORT STREET. ON JANUARY 12 THE TOWNSHIP SOLICITOR FILED A COMPLAINT IN THE LUZERNE COUNTY COURT AGAINST THE OWNER OF 69-71 WEST MAIN STREET GLEN LYON TO HAVE THE PROPERTY DEMOLISHED.
- D. ON DECEMBER 21<sup>ST</sup> A MEETING WAS HELD BETWEEN PENNEASTERN ENGINEERS, PENNSYLVANIA AMERICAN WATER, AND NEWPORT TOWNSHIP CONCERNING PROPOSED NEW WATERLINE INSTALLATIONS IN THE GLEN LYON AREA. NEWPORT STREET FROM PARK TO MAPLE IS SCHEDULED FOR 2023. WEST ENTERPRISE, RAILROAD STREET FROM STRALKA LANE TO WEST MAIN, APPLE, MAPLE, CHESTNUT AND ORCHARD ARE SCHEDULED FOR 2024 WITH A POSSIBILITY OF LATE 2023.
- E. VERIZON CELL TOWER UPDATES: CONSTRUCTION ON THE WANAMIE TOWER IS SET TO BEGIN IN MARCH. THE GLEN LYON TOWER IS SCHEDULED FOR A HEARING BEFORE THE LUZERNE COUNTY ZONING BOARD ON MARCH 7<sup>TH</sup>.
- F. ON WEDNESDAY FEBRUARY 8<sup>TH</sup> AND THURSDAY FEBRUARY 9<sup>TH</sup>, STATE REPRESENTATIVE ALEC RYNCAVAGE WILL HOLD COMMUNITY OUTREACH DAYS AT OUR MUNICIPAL BUILDING. STAFF MEMBERS WILL BE AVAILABLE BOTH DAYS BETWEEN THE HOURS OF 9:00 AM AND 3:00 PM IN THE JOHN ZYLA COMMUNITY TO ASSIST RESIDENTS WITH RENT OR TAX REBATE FORMS AND TO HELP WITH ANY OTHER CONCERNS THAT THEY MIGHT HAVE .
- G. WE WILL BE ADVERTISING FOR BIDS IN FEBRUARY FOR THE PAVING OF VANDERMARK ROAD AND NEWPORT STREET. BIDS WILL BE OPENED ON MARCH 3<sup>RD</sup> AND AWARDED AT THE MARCH 6<sup>TH</sup> COMMISSIONERS MEETING.
- H. CABLE TV UPDATE: COMMCASST PLANS TO START INSTALLATION FOR TOWNSHIP RESIDENTS IN THE FOURTH QUARTER. BREEZELINE'S FRANCHISE ORDINANCE WILL BE ADVERTISED IN FEBRUARY AND VOTED ON AT THE MARCH COMMISSIONERS MEETING.
- I. AS OF JANUARY 31<sup>ST</sup> 550, REFUSE STICKERS HAVE BEEN SOLD.

13. NEW BUSINESS

MOTION TO APPROVE RESOLUTION #1 OF 2023 A RESOLUTION OF THE BOARD OF COMMISSIONERS OF NEWPORT TOWNSHIP, LUZERNE COUNTY, PENNSYLVANIA TO ADOPT PROPOSED AMENDMENT TO THE ARTICLES OF INCORPORATION FOR THE NEWPORT TOWNSHIP SEWER AUTHORITY TO INCREASE ITS TERM OF EXISTENCE.

MOTION TO APPROVE RESOLUTION #2 OF 2023 A RESOLUTION OF THE BORD OF COMMISSIONERS OF NEWPORT TOWNSHIP, LUZERNE COUNTY, PENNSYLVANIA TO APPLY FOR A 2023 SOLID WASTE INFRASTRUCTURE FOR RECYLCING GRANT FROM THE US ENVIRONMENTAL PROTECTION AGENCY TO BE USED FOR IMPROVEMENTS TO THE EARTH CONSERVANCY LEAF AND YARD WASTE COMPOSTING FACILITY.

COMMISSIONERS COMMENTS

14. ADJOURNMENT