

MINUTES

NEWPORT TOWNSHIP BOARD OF COMMISSIONERS

MEETING OF MARCH 2, 2020

PRESIDENT PAUL CZAPRACKI, CALLED THE MEETING TO ORDER AT 6:00 PM AND STARTED WITH THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA.

ROLL CALL:

THE FOLLOWING COMMISSIONERS WERE IN ATTENDANCE: MR. PAUL CZAPRACKI, MR. MICHAEL ROKE, MS. DEBORAH FORGACH - ZALESKI, MR. JOHN VISHNEFSKI AND MR. JOHN ZYLA. ALSO IN ATTENDANCE WERE ATTORNEY JEFF ROCKMAN (REPRESENTING SOLICITOR, ATTORNEY CHRISTOPHER SLUSSER) AND TOWNSHIP MANAGER, JOSEPH HILLAN.

MR. ZYLA MOVED TO HIRE, ON THE RECOMMENDATION OF THE NEWPORT TOWNSHIP CIVIL SERVICE COMMISSION, BRANDON BRADSHAW AND WILLIAM DUBIAK FULL TIME POLICE OFFICERS WITH THE NEWPORT TOWNSHIP POLICE DEPARTMENT. MR. ROKE SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MS. ZALESKI, MESSERS. ROKE, ZYLA, VISHNEFSKI, CZAPRACKI. "NAYS" NONE

THE HONORABLE DISTRICT JUSTICE DONALD L WHITTAKER CONDUCTED THE SWEARING IN OF BRANDON BRADSHAW, AND WILLIAM DUBIAK AS FULLTIME POLICE OFFICERS WITH NEWPORT TOWNSHIP POLICE DEPARTMENT

CITIZENS COMMENTS:

DAVID FANOGLE OF WEST MAIN STREET GLEN LYON INQUIRED IF THE BOARD OF COMMISSIONERS HAVE HEARD FROM ANY OF THE CELL PHONE PROVIDERS ABOUT THE INSTALLATION OF ANY NEW TOWERS IN THE TOWNSHIP. HE ALSO QUESTIONED THE CONSTRUCTION SCHEDULE OF THE SIDEWALKS AND THE POLE REPLACEMENTS IN GLEN LYON AND THE CONDITION OF THE ACCESS ROAD BETWEEN KEN POLLOCK APARTMENTS AND MARKET STREET IN GLEN LYON.

APPROVAL OF MINUTES:

MR ROKE MOVED THAT THE MINUTES OF THE FEBRUARY 3 ,2020 COMMISSIONERS' MEETING BE APPROVED. MS. ZALESKI SECONDED THE MOTION AND IT WAS CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. ROKE, ZYLA, CZAPRACKI "NAYS" NONE. MR. VISHNEFSKI ABSTAINED

REPORT OF TOWNSHIP FUNDS:

MR HILLAN REPORTED CASH ON HAND AS OF FEBRUARY 29, 2020 AS FOLLOWS:

a. GENERAL FUND (FNCB)	\$148,797.39
b. CONTINGENCY FUND (PLGIT)	\$145,101.31
c. RECYCLING FUND(FNCB)	\$21,057.56
d. REFUSE FUND(PLGIT)	\$128,863.31
e. REFUSE FUND(FNCB)	\$66,851.11
f. LIQUID FUELS(PLGIT)	\$17,381.54
g. VEHICLE LEASE FUND	\$15,111.02
h. RECREATION USE FUND	\$6,754.56
i. WWSA STORM WATER FUND	\$27,333.57

TOTAL CASH ON HAND AS OF FEBRUARY 29,2020: \$577,251.37

MR. VISHNEFSKI MOVED TO ACCEPT THE REPORT OF TOWNSHIP FUNDS. MR ZYLA SECONDED THE MOTION AND IT CARRIED BY THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI, MESSERS, VISHNEFSKI, ROKE, ZYLA, CZAPRACKI "NAYS" NONE

APPROVAL OF RECURRING BILLS PAID DURING FEBRUARY 2020:

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF RECURRING BILLS PAID DURING TH MONTH OF FEBRUARY TOTALLING \$278,508.13. MR. ZYLA MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MS. ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI. MESSERS. VISHNEFSKI, ROKE, ZYLA, CZAPRACKI "NAYS" NONE

APPROVAL OF NON RECURRING BILLS DUE FOR PAYMENT IN MARCH:

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF BILLS DUE FOR PAYMENT IN FEBRUARY TOTALLING \$38,956.82. MR. VISHNEFSKI MOVED THAT THE LIST BE APPROVED FOR PAYMENT.MR.ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MS. ZALESKI. MESSERS VISHNEFSKI ROKE, ZYLA, CZAPRACKI "NAYS" NONE

DEPARTMENT REPORTS:

a. STREET DEPARTMENT	MR CZAPRACKI
b. POLICE DEPARTMENT	MR ZYLA
c. CODE ENFORCEMENT	MS ZALESKI
d. FIRE DEPARTMENT	MR ROKE
e. PARKS & RECREATION	MR.VISHNEFSKI

12

SOLICITOR'S REPORT:

ATTORNEY JEFF ROCKMAN REPORTED ON THE STATUS OF THE HAYES PROPERTY ON EAST MAIN STREET IN GLEN LYON

FINANCIAL OVERSIGHT REPORT:

JENNIFER POLITO REPORTED THAT THE FINANCIAL CONDITION OF THE TOWNSHIP IS SOUND AND THAT INCOME AND EXPENSES WERE UP IN FEBRUARY DUE TO THE RAILROAD STREET GRANT

TOWNSHIP MANAGER'S REPORT:

MR HILLAN PROVIDED THE FOLLOWING REPORT:

- A. 1,399 REFUSE STICKERS WERE SOLD COMPARED TO 1,400 THIS TIME LAST YEAR
- B. DEMOLITION UPDATES:
 - 1. 1246 CENTER STREET (SUE HEINZ PROPERTY) DEMOLITION IS COMPLETE.
 - 2. 129-133 EAST MAIN STREET (CHARLIE HAYES PROPERTY) WE ARE WAITING FOR THE APPROVAL OF THE BANKRUPTCY COURT FOR THE TRANSFER. THE HEARING WAS SCHEDULED FOR TODAY MARCH 2nd
 - 3. 161-162 BROWN ROW STILL WAITING FOR THE APPROVAL OF LUZERNE COUNTY COUNCIL OF THE SALE TO THE TOWNSHIP WHICH WILL BE ON THE AGENDA MARCH 11
- C. IN APRIL THE 2020 CENSUS WILL BEGIN IT IS VERY IMPORTANT TO MAKE SURE THAT EVERY RESIDENT IS COUNTED.THERE IS INFORMATION IN YOUR FOLDERS AND POSTED ON OUR WEB -SITE

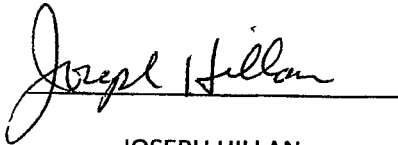
NEW BUSINESS:

- A. MS. ZALESKI MOVED TO APPROVE ORDINANCE NO.1 OF 2020 AN ORDINANCE OF THE TOWNSHIP OF NEWPORT, COUNTY OF LUZERNE AND COMMONWEALTH OF PENNSYLVANIA AMENDING ORDINANCE NO.6 OF 2004 ESTABLISHING AND REGULATING HANDICAPPED PARKING SPACES WITHIN THE TOWNSHIP.MR. VISHNEFSKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES", MS. ZALESKI. MESSERS. VISHNEFSKI, ROKE, ZYLA, CZAPRACKI. "NAYS" NONE
- B. MR. ROKE MOVED TO APPROVE ORDINANCE NO.2 OF 2020 AN ORDINANCE OF NEWPORT TOWNSHIP REGULATING THE CARRYING OUT OF BURNING WITHIN THE TOWNSHIP.MS.ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES", MS. ZALESKI, MESSERS, VISHNEFSKI, ROKE, ZYLA, CZAPRACKI." NAYS" NONE

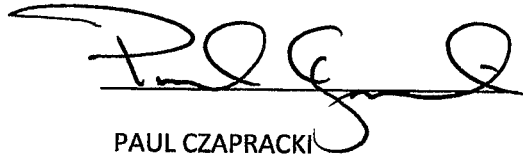
C. MR. VISHNEFSKI MOVED TO AUTHORIZE JOSEPH HILLAN TO COOPERATE WITH EARTH CONSERVANCY IN EXPLORING WHETHER EQUIPMENT IMPROVEMENTS REQUIRED AT THE COMPOST FACILITY ARE ELIGIBLE FOR GRANT FUNDS UNDER THE PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION'S BUREAU OF LAND RECYCLING AND WASTE MANAGEMENT PUBLIC-PRIVATE PARTNERSHIP RECYCLING GRANT UNDER THE ACT 101, SECTION 902 RECYCLING DEVELOPMENT AND IMPLEMENTATION GRANT PROGRAM. IN THE EVENT THE PROPOSED PURCHASES ARE DEEMED ELIGIBLE, THE TOWNSHIP WILL PARTICIPATE IN THE GRANT APPLICATION AS THE PRINCIPAL MUNICIPAL SPONSOR AND ENTER INTO A MEMORANDUM WITH EARTH CONSERVANCY. THE MEMORANDUM OF UNDERSTANDING WILL CONTAIN THE SAME TERMS AND CONDITIONS AS THE PREVIOUS MEMORANDUM OF UNDERSTANDING EXECUTED IN 2001. MR. ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYA AND NAY VOTES; "AYES", MS. ZALESKI, MESSERS, VISHNEFSKI, ROKE, ZYLA, CZAPRACKI." NAYS" NONE

ADJOURNMENT:

WITH NO FURTHER BUSINESS TO COME BEFORE THE COMMISSIONERS, MR CZAPRACKI ADJOURNED THE MEETING AT 6:26 PM



JOSEPH HILLAN
TOWNSHIP SECRETARY



PAUL CZAPRACKI
PRESIDENT BOARD OF COMMISSIONERS

MINUTES

SPECIAL EMERGENCY MEETING

March 17, 2020

CALL TO ORDER:

MR CZAPRACKI CALLED THE MEETING TO ORDER AT 6:00PM AND STARTED WITH THE PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

THE FOLLOWING COMMISSIONERS WERE IN ATTENDANCE:

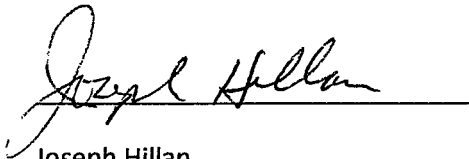
MR ZYLA, MS ZALESKI, MR VISHNEFSKI, MR ROKE AND MR CZAPRACKI. ALSO IN ATTENDANCE WAS TOWNSHIP MANAGER, JOSEPH HILLAN:

NEW BUSINESS:

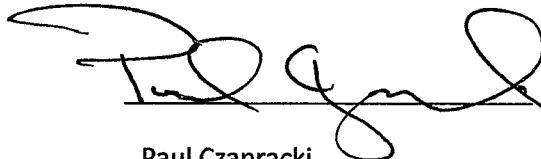
MS ZALESKI MOVED TO APPROVE RESOLUTION #1 OF 2020 OF THE TOWNSHIP OF NEWPORT, COUNTY OF LUZERNE, COMMONWEALTH OF PENNSYLVANIA, DECLARING A STATE OF EMERGENCY AND PROVIDING FOR THE DELEGATION OF AUTHORITY TO THE TOWNSHIP MANAGER IN ACCORDANCE THERE WITH AND PROVIDING FOR BOARD MEMBERS PARTICIPATION TELEPHONICALLY. MR ROKE SECONDED THE MOTION AND IT WAS CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ROKE, ZYLA, AND CZAPRACKI. "NAYS" NONE

ADJOURNMENT:

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSIONERS MR CZAPRACKI ADJOURNED THE SPECIAL MEETING AT 6:04 PM



Joseph Hillan
Township Manager



Paul Czapracki
President Board of Commissioners