

# Newport Twp. Building Permit Application

1151 Route 315, Dolphin Plaza, Wilkes-Barre, PA 18702  
Phone: 570-270-3900      Fax: 570-270-3892

Permit Fee: \_\_\_\_\_

Zoning Fee: \_\_\_\_\_

Sewer Fee: \_\_\_\_\_

Permit #: \_\_\_\_\_

\*\*\* Fill out ONLY applicable blocks. If unknown, leave blank.

Date: \_\_\_\_\_

Site Address: \_\_\_\_\_ Tax Parcel #: \_\_\_\_\_

Lot #: \_\_\_\_\_ Subdivision / Land Development: \_\_\_\_\_

Owner: \_\_\_\_\_ Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

Architect: \_\_\_\_\_ Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Type of Work of Improvement (Check All That Apply)

<input type="checkbox"/> New Building	<input type="checkbox"/> Foundation Only	<input type="checkbox"/> Alteration	<input type="checkbox"/> Demolition	<input type="checkbox"/> Relocation
<input type="checkbox"/> Addition	<input type="checkbox"/> Change of Use	<input type="checkbox"/> Plumbing	<input type="checkbox"/> Mechanical	<input type="checkbox"/> Electrical

Describe the proposed work: \_\_\_\_\_

Cost of Construction: \$ \_\_\_\_\_ Utility Company Job # \_\_\_\_\_

Description of Building Use (Check One)

RESIDENTIAL

<input type="checkbox"/> One-Family Dwelling
<input type="checkbox"/> Two-Family Dwelling
<input type="checkbox"/> Multi-Family
# of Units _____

NON-RESIDENTIAL

Specific Use: _____
Use Group: _____
Change in Use: <input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes indicate former use: _____
Maximum Occupant Load: _____
Maximum Live Load: _____

### Building / Site Characteristics

Number of Residential Dwelling Units: \_\_\_\_\_ Existing, \_\_\_\_\_ Proposed

Mechanical: Type of Heating / Ventilating / Air Conditioning (i.e. electric, gas, oil, etc. \_\_\_\_\_)

Water Service  Public  Private

Sewer Service  Public  Private Septic Permit #: \_\_\_\_\_

Does or will your building contain any of the following:

Fireplace(s): Number \_\_\_\_\_ Fuel Type \_\_\_\_\_ BTU's \_\_\_\_\_ Vent Type: \_\_\_\_\_

Elevator / Escalators / Lifts / Moving Walks:  Yes  No

Sprinkler System:  Yes  No

Pressure Vessels:  Yes  No

Refrigeration System:  Yes  No

### Building Dimensions

Existing Building Area: \_\_\_\_\_ Sq. Ft. Number of Stories: \_\_\_\_\_

Proposed Building Area: \_\_\_\_\_ Sq. Ft. Height of Structure Above Grade: \_\_\_\_\_

Total Building Area: \_\_\_\_\_ Sq. Ft. Area of the Largest Floor: \_\_\_\_\_

### Flood Plain

Is the site located within an identified flood prone area?:  Yes  No

Will any portion of the flood prone area be developed?:  Yes  No  N/A

Owner / Agent shall verify that any proposed construction activity complies with the requirements of the National Flood insurance Program and the Pennsylvania Flood Plain Management Act (Act 166-1978), specifically Section 60.3 (d).

### Historic District

Is the site located in a Historic District?:  Yes  No

If any construction is within a Historic District, a certificate of appropriateness may be required by the Municipality.

The applicant certifies that all information on this application is correct and the work will be completed in accordance with the "approved" construction documents and PA Act 45 (Uniform Construction Code) and any additional approved building code requirements adopted by the Municipality. The property owner and applicant assumes the responsibility of locating all property lines, setback lines, easements, rights-of-way, flood areas, etc. Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances of the Municipality or any other governing body. The applicant certifies he/she understands all the applicable codes, ordinances and regulations.

Application for a permit shall be made by the owner or lessee of the building or structure, or agent of either, or by the registered design professional employed in connection with the proposed work.

I certify that the code administrator or the code administrator's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit. \*\*\*\*Permit Fees Are NON-REFUNDABLE\*\*\*\*

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Signature of Owner or Authorized Agent

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Print Name of Owner or Authorized Agent

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For Code Administrator Use Only

Additional Permits / Approvals Required:

	Approved:	
<input type="checkbox"/> Street Cut / Driveway	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Cut and Fill	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> PennDOT Highway Occupancy	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> DEP Floodway or Floodplain	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Sewer Connection	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> On-Lot Septic	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Zoning	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Historical & Architectural Review Board	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Stormwater Management	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Other (list)		

Approvals:

Building Permit Denied: Date: \_\_\_\_\_ Date Returned: \_\_\_\_\_

Building Permit Approved: Date: \_\_\_\_\_

Code Administrator: \_\_\_\_\_

Date Issued: \_\_\_\_\_ Expires On: \_\_\_\_\_ Permit #: \_\_\_\_\_

Building Permit Fee: \$ \_\_\_\_\_

Project Documents (Drawings and Calculations)

Type of Documents:

Foundation Plans	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Construction	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Electrical	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Mechanical	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Plumbing	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Specifications	<input type="checkbox"/> Yes	<input type="checkbox"/> No
ADA	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Workers		
Comp.	<input type="checkbox"/> Yes	<input type="checkbox"/> No

## **Newport Twp. Residential Permit Fee Schedule**

Cost of Work	Total Permit Fee
\$1.00 - \$500.00	\$24.50
\$500.01 - \$600.00	\$29.50
\$600.01 - \$700.00	\$34.50
\$700.01 - \$800.00	\$39.50
\$800.01 - \$900.00	\$44.50
\$900.01 - \$1,000.00	\$49.50
\$1,000.01 - \$2,000.00	\$64.50
\$2,000.01 - \$3,000.00	\$79.50
\$3,000.01 - \$4,000.00	\$94.50
\$4,000.01 - \$5,000.00	\$109.50
\$5,000.01 - \$6,000.00	\$124.50
\$6,000.01 - \$7,000.00	\$139.50
\$7,000.01 - \$8,000.00	\$154.50
\$8,000.01 - \$9,000.00	\$169.50
\$9,000.01 - \$10,000.00	\$184.50

\$10,000.01 and above will be \$200.00 plus \$7.50 for each additional \$1,000.00

Plus 25% administration fee, plus \$4.50 state fee

Residential Electrical Service Fee is a flat rate of \$104.50

FAILED inspections are subject to an additional charge of \$65.00 per inspection

Cost of work will be based upon the contract provided with application OR the Higher of the Code Officials estimate based on either the most recent edition of the R. S. Means Co., Inc. "Construction Data Book" or by Marshall & Swift.

FEES WILL BE DOUBLED FOR THOSE FAILING TO SECURE PERMIT PRIOR TO START OF WORK

Make check or money order payable to: **Newport Twp.**  
**351 West Kirmar Ave**  
**Nanticoke, PA 18634**

## **Newport Twp. Commercial Permit Fee Schedule**

<b>Cost of Work</b>	<b>Permit Fee</b>
\$1.00 - \$500.00	\$29.50
\$500.01 - \$600.00	\$35.75
\$600.01 - \$700.00	\$42.00
\$700.01 - \$800.00	\$48.25
\$800.01 - \$900.00	\$54.50
\$900.01 - \$1,000.00	\$60.75
\$1,000.01 - \$2,000.00	\$79.50
\$2,000.01 - \$3,000.00	\$98.25
\$3,000.01 - \$4,000.00	\$117.00
\$4,000.01 - \$5,000.00	\$135.75
\$5,000.01 - \$6,000.00	\$154.50
\$6,000.01 - \$7,000.00	\$173.25
\$7,000.01 - \$8,000.00	\$192.00
\$8,000.01 - \$9,000.00	\$210.75
\$9,000.01 - \$10,000.00	\$229.50

\$10,000.01 and above will be \$200.00 plus \$10.00 for each additional \$1,000.00

Plus 25% administration fee, plus \$4.50 state fee

Commercial Electrical Service Fee is a flat rate of \$154.50

FAILED inspections are subject to an additional charge of \$65.00 per inspection

Cost of work will be based upon the contract provided with application OR the Higher of the Code Officials estimate based on either the most recent edition of the R. S. Means Co., Inc. "Construction Data Book" or by Marshall & Swift.

**FEES WILL BE DOUBLED FOR THOSE FAILING TO SECURE PERMIT PRIOR TO START OF WORK**

**Make check or money order payable to:** **Newport Twp.**  
**351 West Kirmar Ave**  
**Nanticoke, PA 18634**

## Permit Fee Worksheet for COMMERCIAL projects in Excess of \$10,000.00

Please refer to the fee schedule on Page 5 for Commercial Projects  
Electrical Services are a flat fee of \$154.50 and this page is not required

Cost of Construction	\$ 1,000,000.00
First \$10,000 of the project cost	\$200.00
\$10.00 per each additional \$1,000	\$ 9,900.00
Subtotal Permit Fee	\$ 2,300.00
25% of the permit fee	\$ 575.00
\$4.50 State fee	\$4.50
Total Cost of Permit	\$ 2,879.00

## Permit Fee Worksheet for RESIDENTIAL projects in Excess of \$10,000.00

Please refer to the fee schedule on Page 4 for Residential Projects  
Electrical Services are a flat fee of \$104.50 and this page is not required

Cost of Construction	
First \$10,000 of the project cost	\$200.00
\$7.50 per each additional \$1,000	
Subtotal Permit Fee	
\$4.50 State fee	\$4.50
Total Cost of Permit	

To schedule inspections please call or email us at the following: Office 570-270-3900.

Mark D. Bienias      Plumbing & HVAC Inspector Phone: 570-814-1048  
Email: bienias747@aol.com

**\* Carbon Monoxide Detectors Are Required To Be Provided For Any Residence That Contains A Fuel-Fired Appliance Or Has An Attached Garage**

**The following inspections are required if applicable:**

## Concrete Foundation Wall Pre-Pour

#### Backfill Inspection (Prior to placement)

## Underground Plumbing

## Underground Electrical

Electrical Service (A Utility Company Job Number is required to be obtained from the utility company)

## Basement Slab Pre-Pour

## Rough Framing

## Rough Wiring

## Rough Plumbing

## Rough Mechanical

## Insulation / Energy Conservation

## Wallboard

## Final Building

## Final Electrical

## Final Plumbing

## Final Mechanical

#### **A. Plans Examination Fees Schedule**

##### **1. Residential Plan Reviews**

New Home Construction	\$200.00
New Home Fire Protection System	\$100.00
Sunrooms/Additions	\$40.00

##### **2. Commercial Plan Review**

Construction Cost \$0.00 up to \$45,000.00	\$400.00
Construction Cost over \$45,000.00 and up	\$400.00
	+\$3.50 per \$1,000.00

##### **3. Sprinkler Systems & Fire Alarm Systems**

Single Page Review	\$100.00
Multiple Page Reviews up to \$10,000.00	\$200.00
Above \$10,000.00 construction cost	\$400.00 for first \$45,000.00
	+\$3.50 per \$1,000.00