

MINUTES

NEWPORT TOWNSHIP BOARD OF COMMISSIONERS

MEETING OF APRIL 6,2020

PRESIDENT PAUL CZAPRACKI, CALLED THE MEETING TO ORDER AT 6:00 PM AND STARTED WITH THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA.

THIS MEETING AND ALL FUTURE COMMISSIONER MEETINGS WILL BE HELD TELEPHONICALLY AS LONG AS THE STATE OF EMERGENCY IS IN EFFECT DUE TO THE COVID-19 PANDEMIC THAT WAS DECLARED BY THE COMMISSIONERS ON MARCH 17,2020.

ROLL CALL:

THE FOLLOWING COMMISSIONERS WERE IN ATTENDANCE TELEPHONICALLY: MR. PAUL CZAPRACKI, MS. DEBORAH FORGACH - ZALESKI, MR. JOHN VISHNEFSKI AND MR. JOHN ZYLA. TOWNSHIP MANAGER, JOSEPH HILLAN AND JENNIFER POLITO FINANCIAL CONSULTANT ALSO PARTICPATED IN THE MEETING. MR. ROKE WAS ABSENT

CITIZENS COMMENTS:

THERE WERE NO CITIZENS COMMENTS SUBMITTED

APPROVAL OF MINUTES:

MR ZYLA MOVED THAT THE MINUTES OF THE MARCH 2 ,2020 COMMISSIONERS' MEETING BE APPROVED. MS. ZALESKI SECONDED THE MOTION AND IT WAS CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ZYLA, CZAPRACKI "NAYS" NONE

MR. ZYLA MOVED THAT THE MINUTES FROM THE MARCH 17,2020 SPECIAL EMERGENCY MEETING BE APPROVED. MS. ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ZYLA, CZAPRACKI "NAYS" NONE

REPORT OF TOWNSHIP FUNDS:

MR HILLAN REPORTED CASH ON HAND AS OF APRIL 6, 2020 AS FOLLOWS:

GENERAL FUND	(FNCB)	\$309,690.28
CONTINGENCY FUND	(PLGIT)	\$145,269.28
RECYCLING FUND	(PLGIT)	\$58,720.42
REFUSE FUND	(PLGIT)	\$215,175.12
REFUSE FUND	(FNCB)	\$14,902.62
LIQUID FUELS	(PLGIT)	\$160,917.06
VEHICLE LEASE FUND	(PLGIT)	\$18,612.80
RECREATION USE FUND	(FNCB)	\$6,754.56
WVSA STORM WATER FUND		\$27,333.57
POLICE HOLDING FUND	(FNCB)	<u>\$0</u>
TOTAL CASH ON HAND AS OF APRIL 6, 2020		\$957,375.71

MS. ZALESKI MOVED TO ACCEPT THE REPORT OF TOWNSHIP FUNDS. MR VISHNEFSKI SECONDED THE MOTION AND IT CARRIED BY THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI, MESSERS, VISHNEFSKI, ZYLA, CZAPRACKI "NAYS" NONE

APPROVAL OF NON RECURRING BILLS PAID DURING MARCH 2020:

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF NON RECURRING BILLS PAID DURING THE MONTH OF FEBRUARY TOTALLING \$89,839.78. MR. ZYLA MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MR. VISHNEFSKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI. MESSERS. VISHNEFSKI, ZYLA, CZAPRACKI "NAYS" NONE

APPROVAL OF RECURRING BILLS DUE FOR PAYMENT IN APRIL:

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF BILLS DUE FOR PAYMENT IN FEBRUARY TOTALLING \$44,082.72. MR. VISHNEFSKI MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MS. ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MS. ZALESKI. MESSERS VISHNEFSKI, ZYLA, CZAPRACKI "NAYS" NONE

DEPARTMENT REPORTS:

- | | |
|-----------------------|----------------|
| a. STREET DEPARTMENT | MR CZAPRACKI |
| b. POLICE DEPARTMENT | MR ZYLA |
| c. CODE ENFORCEMENT | MS ZALESKI |
| d. FIRE DEPARTMENT | MR ROKE |
| e. PARKS & RECREATION | MR. VISHNEFSKI |

SOLICITOR'S REPORT:

THERE WAS NO SOLICITORS REPORT

FINANCIAL OVERSIGHT REPORT:

JENNIFER POLITO REPORTED THAT SHE IS CLOSELY MONITORING THE FINANCIAL CONDITION OF THE TOWNSHIP DURING THE PANDEMIC AND CHECKING WITH FEMA FOR REIMBURSEMENTS FOR ANY UNEXPEXCTED EXPENSES INCURRED BY THE TOWNSHIP. ALSO IF NEEDED SHE WILL NOTIFY THE COMMISSIONERS IMMEDIATELY IF A TAX ANTICIPATION LOAN IS WARRANTED.

TOWNSHIP MANAGER'S REPORT:

- A. 1534 REFUSE STICKERS WERE SOLD COMPARED TO 1,538 THIS TIME LAST YEAR
- B. DEMOLITION UPDATES:
 - 1. 1246 CENTER STREET (SUE HEINZ PROPERTY) DEMOLITION IS COMPLETE.
 - 2. 129-133 EAST MAIN STREET (CHARLIE HAYES PROPERTY) WE ARE WAITING FOR THE APPROVAL OF THE BANKRUPTCY COURT FOR THE TRANSFER.
 - 3. 161-162 BROWN ROW REPOSITORY SALE WAS APPROVED BY THE COUNTY COUNCIL WE ARE NOW WAITING FOR THE DEED TO PROCEED WITH THE GRANT APPLICATION PROCESS.
- C. IN APRIL THE 2020 CENSUS WILL BEGIN IT IS VERY IMPORTANT TO MAKE SURE THAT EVERY RESIDENT IS COUNTED.THERE IS INFORMATION IN YOUR FOLDERS AND POSTED ON OUR WEB -SITE

NEW BUSINESS:

MR. ZYLA MOVED TO HIRE TOM MERCDANTE AS A PART TIME POLICE OFFICER AT THE RATE OF \$20.00 PER HOUR.MS. ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ZYLA, CZAPRACKI "NAYS" NONE

MS. ZALSKI MOVED TO APPROVE THE TRANSFER OF \$10,683.75 FROM THE REFUSE ACCOUNT AND \$10,000.00 FROM THE RECYCLING ACCOUNT TO THE GENERAL ACCOUNT TO COVER EXPENSES FOR THE FIRST QUARTER OF 2020. MR. ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ZYLA, CZAPRACKI "NAYS" NONE

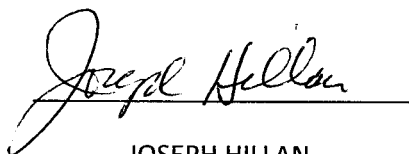
COMMISSIONERS COMMENTS:

MR. ZYLA STATED THAT DUE TO STATE OF EMERGENCY HE WOULD BE CONDUCTING THE SWEARING IN OF THE NEW PART-TIME POLICE OFFICER TOM MERCADANTE ON TUESDAY APRIL 7 AT 10:00AM IN THE PARKING LOT OF THE MUNICIPAL BUILDING.

MR. CZAPRACKI URGED RESIDENTS TO FOLLOW THE CORNAVIRUS STAY AT HOME ORDER ISSUED BY GOVERNOR WOLFE AND ALSO THE 30 DAYS TO SLOW THE SPREAD GUIDELINES ISSUED BY THE VICE-PRESIDENT OF THE UNITED STATES CORONAVIRUS TASK FORCE

ADJOURNMENT:

WITH NO FURTHER BUSINESS TO COME BEFORE THE COMMISSIONERS, MR CZAPRACKI ADJOURNED THE MEETING AT 617 PM



JOSEPH HILLAN
TOWNSHIP SECRETARY



PAUL CZAPRACKI
PRESIDENT BOARD OF COMMISSIONERS