

MINUTES

NEWPORT TOWNSHIP BOARD OF COMMISSIONERS

OCTOBER 3, 2022

PRESIDENT PAUL CZAPRACKI, CALLED THE MEETING TO ORDER AT 6:00 PM AND STARTED WITH THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA.

ROLL CALL:

THE FOLLOWING COMMISSIONERS WERE IN ATTENDANCE: MR. JOHN ZYLA, MR JOHN VISHNEFSKI, MR. PAUL CZAPRACKI, MR. MICHAEL ROKE AND MS. DEBORAH FORGACH -ZALESKI. ALSO IN ATTENDANCE WERE TOWNSHIP MANAGER JOSEPH HILLAN, ATTORNEY CHRIS SLUSSER, AND FINANCIAL CONSULTANT JENNIFER POLITO.

CITIZENS COMMENTS MS. PALMIRA MILLER INFORMED THE BOARD THAT THE MONTHLY CEO FOOD DISTRIBUTION WILL BE HELD THIS SATURDAY OCTOBER 9TH AT THE NEWPORT TOWNSHIP RECREATION PARK BEGINNING AT 11:00AM.

APPROVAL OF MINUTES: MR.ZYLA MOVED THAT THE MINUTES OF THE COMMISSIONERS MEETING FROM AUGUST 1ST BE APPROVED. MS.ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ZYLA, CZAPRACKI, "NAYS" NONE MR.ROKE ABSTAINED

REPORT OF TOWNSHIP FUNDS:

MR HILLAN REPORTED CASH ON HAND AS OF SEPTEMBER 30 2022 AS FOLLOWS:

GENERAL FUND	(FNCB)	\$448,703.21
CONTINGENCY FUND	(PLGIT)	\$1,025,709.65
RECYCLING FUND	(PLGIT)	\$29,951.32
REFUSE FUND	(FNCB)	\$106,764.36
LIQUID FUELS	(PLGIT)	\$56,635.06
VEHICLE LEASE FUND	(PLGIT)	\$16,442.70
RECREATION USE FUND	(FNCB)	\$6,754.56
WVSA STORM WATER FUND		\$39,668.37
TOTAL CASH ON HAND AS OF SEPTEMBER 30 2022		\$1,728,809.05

MR. VISHNEFSKI MOVED TO ACCEPT THE REPORT OF TOWNSHIP FUNDS. MR. ROKE SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS, VISHNEFSKI, ZYLA, AND CZAPRACKI "NAYS" NONE

APPROVAL OF NON RECURRING BILLS PAID DURING SEPTEMBER 2022:

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF NON-RECURRING BILLS PAID DURING THE MONTH OF SEPTEMBER TOTALING \$424,687.56. MS.ZALESKI MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MR.VISHNEFSKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ROKE, ZYLA AND CZAPRACKI "NAYS" NONE

APPROVAL OF RECURRING BILLS DUE FOR PAYMENT IN OCTOBER 2022:

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF BILLS DUE FOR PAYMENT IN OCTOBER TOTALING \$27,673.81. MR. ZYLA MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MR. ROKE SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MS. ZALESKI MESSERS, VISHNEFSKI, ROKE, ZYLA AND CZAPRACKI. "NAYS" NONE

DEPARTMENT REPORTS:

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| a. STREET DEPARTMENT | MR CZAPRACKI |
| b. POLICE DEPARTMENT | MR ZYLA |
| c. CODE ENFORCEMENT` | MS.ZALESKI |
| d. FIRE DEPARTMENT | MR ROKE |
| e. PARKS & RECREATION | MR.VISHNEFSKI |

SOLICITOR'S REPORT: ATTORNEY SLUSSER HAD NOTHING TO REPORT

FINANCIAL OVERSIGHT REPORT: JENNIFER POLITO PRESENTED THE COMMISSIONERS WITH THE NINE-MONTH REVENUES \$3,778,338.92 AND EXPENSES \$3,284,634.13. MS POLITO ASLO REPORTED THAT THE 2023 DRAFT BUDGET IS COMPLETE AND WILL BE DISTRIBUTED TO THE COMMISSIONERS FOR THEIR REVIEW.

TOWNSHIP MANAGER'S REPORT:

A.BIDS FOR THE DEMOLITION OF 5-6 VANDERMARK RD, 7-8 COLLEGE HILL,REAR 61 COAL STREET AND REAR 30 APPLE STREET WERE OPENED AT A SPECIAL MEETING ON FRIDAY SEPT 30TH AT 2:00 PM AND WILL BE ADDRESSED UNDER NEW BUSINESS.

B. THE ORDINANCE ESTABLISHING GUIDELINES FOR THE CARE AND MAINTENANCE OF THE TREE LAWN ALONG EAST AND WEST MAIN STREET IN GLEN LYON WILL BE ADVERTISED DURING

THE MONTH OF OCTOBER AND WILL BE ON THE AGENDA OF THE NOVEMBER MEETING FOR APPROVAL.

C. THE GLEN LYON SIDEWALK PROJECT WILL CONTINUE AS LONG AS WEATHER CONDITION PERMIT.

D. BIDS FOR REFUSE COLLECTIONS WERE RECEIVED FROM MASCARO AND WASTE MANAGEMENT ON SEPTEMBER 20TH AND WILL BE ADDRESSED UNDER NEW BUSINESS.

E. CONSTRUCTION WILL BEGIN SHORTLY ON FAIR LANE IN SHEATOWN AND ON THE BASKETBALL COURTS AND TENNIS COURTS AT THE RECREATION PARK IN WANAMIE

F. I RECEIVED A LETTER FROM CHIEF BLANK THAT DUE TO THE COUNTY CHANGEOVER TO THE NEW P25 DIGITAL RADIO SYSTEM WE ARE LEFT WITH A BOX OF RADIO EQUIPMENT WHICH CANNOT BE USED BY ANY DEPARTMENT WITHIN LUZERNE COUNTY. HE IS ASKING THAT THE TOWNSHIP DONATE THE EQUIPMENT TO THE ESU POLICE DEPARTMENT IN MONROE COUNTY. THIS WILL BE ADDRESSED UNDER NEW BUSINESS.

G. JUST A REMINDER THAT ON TUESDAY OCTOBER 18TH AT 5:30 PM THERE WILL BE A FEDERALLY EVALUATED EMERGENCY MANAGEMENT DRILL HELD FOR THE TALEN NUCLEAR POWER PLANT HERE AT THE MUNICIPAL BUILDING.

NEW BUSINESS

MR. VISHNEFSKI MOVED TO APPROVE THE TRANSFER OF \$7,848.75 FROM THE REFUSE ACCOUNT AND \$14,687.25 FROM THE RECYCLING ACCOUNT TO THE GENERAL ACCOUNT TO COVER EXPENSES FOR THE THIRD QUARTER OF 2022. MS. ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ZYLA, ROKE, CZAPRACKI, "NAYS" NONE

MR. ZYLA MOVED TO APPROVE THE REQUEST FROM THE NEWPORT TOWNSHIP WOMEN'S ACTIVITY GROUP FOR THE USE OF THE MUNICIPAL GARAGE ON SUNDAY OCTOBER 30TH FOR THEIR ANNUAL TRUNK OR TREAT. MR. ROKE SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MS. ZALESKI MESSERS, VISHNEFSKI, ROKE, ZYLA AND CZAPRACKI. "NAYS" NONE

MR. ROKE MOVED TO PLACE THE 2002 GMC FIRE ENGINE ON MUNICIPAL BID. MR. ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MS. ZALESKI MESSERS, VISHNEFSKI, ROKE, ZYLA AND CZAPRACKI. "NAYS" NONE

MR.ROKE MOVED TO PASS A CONTINUATION OF THE AGREEMENT WITH LUZERNE COUNTY TO COLLECT THE MUNICIPAL TAXES THRU THE CALENDAR YEAR 2023. MR.ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MS. ZALESKI MESSERS, VISHNEFSKI, ROKE, ZYLA AND CZAPRACKI. "NAYS" NONE

MS.ZALESKI MOVED TO DONATE UNUSABLE RADIO EQUIPMENT FROM THE POLICE DEPARTMENT TO THE ESU POLICE DEPARTMENT IN MONROE COUNTY MR. ROKE SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MS. ZALESKI MESSERS, VISHNEFSKI, ROKE, ZYLA AND CZAPRACKI. "NAYS" NONE

MR.ZYLA MOVED TO REJECT THE REFUSE BIDS RECEIVED ON SEPTEMBER 20, 2022 FROM MASCARO AND WASTE MANAGEMENT. MR. ROKE SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MS. ZALESKI .MESSERS, VISHNEFSKI, ROKE, ZYLA AND CZAPRACKI. "NAYS" NONE

MR.ZYLA MOVED TO READVERTISE FOR BIDS FOR REFUSE COLLECTION AND ONE LARGE ITEM PICK UP PER MONTH . MR. ROKE SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MS. ZALESKI .MESSERS, VISHNEFSKI, ROKE, ZYLA AND CZAPRACKI. "NAYS" NONE

MS.ZALESKI MOVED TO APPROVE A FIVE-YEAR MUNICIPAL SERVICES PARTNERSHIP AGREEMENT WITH THE LUZERNE COUNTY SPCA. MR.ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MS. ZALESKI MESSERS, VISHNEFSKI, ROKE, ZYLA AND CZAPRACKI. "NAYS" NONE

MR.VISHNEFSKI MOVED TO APPROVE AN ADDENDUM TO THE CONTRACT FOR PROFESSIONAL SERVICES BY AND BETWEEN THE TOWNSHIP OF NEWPORT AND PENNEASTERN ENGINEERS MS.ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ZYLA, ROKE, CZAPRACKI, "NAYS" NONE

MR.ZYLA MOVED TO AWARD THE CONTRACT FOR THE DEMOLITION OF 5-6 VANDERMARK STREET AND 7-8 COLLEGE HILL, TO SRI INCORPORATED FOR \$32,000.00 PENDING THE APPROVAL OF THE TOWNSHIP SOLICITOR CHRIS SLUSSER AND THE TOWNSHIP ENGINEER PENNEASTERN ENGINEERS. MR.VISHNEFSKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ROKE, ZYLA AND CZAPRACKI "NAYS" NONE

MS.ZALESKI MOVED TO AWARD THE CONTRACT FOR THE DEMOLITION OF REAR 61 COAL STREET AND REAR 30 APPLE STREET TO SRI INCORPORATED IN THE AMOUNT OF \$77,200.00 PENDING THE APPROVAL OF THE TOWNSHIP SOLICITOR CHRIS SLUSSER AND THE TOWNSHIP ENGINEER PENNEASTERN ENGINEERS. MR.VISHNEFSKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ROKE, ZYLA AND CZAPRACKI "NAYS" NONE

MR.ROKE MOVED TO APPROVE AN AGREEMENT BETWEEN WVSA AND NEWPORT TOWNSHIP MS.ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ZYLA, ROKE, CZAPRACKI, "NAYS" NONE

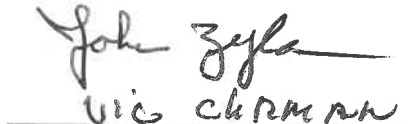
COMMISSIONERS COMMENTS: WERE NO COMMISSIONERS COMMENTS

ADJOURNMENT:

WITH NO FURTHER BUSINESS TO COME BEFORE THE COMMISSIONERS, MR CZAPRACKI ADJOURNED THE MEETING AT 6:25 PM



JOSEPH HILLAN
TOWNSHIP SECRETARY



PAUL CZAPRCKI
PRESIDENT BOARD OF COMMISSIONERS

