

# MINUTES

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## NEWPORT TOWNSHIP BOARD OF COMMISSIONERS

MEETING OF MARCH 5, 2018

PRESIDENT, PAUL CZAPRACKI, CALLED THE MEETING TO ORDER AT 6:00 PM

### ROLL CALL:

THE FOLLOWING COMMISSIONERS WERE IN ATTENDANCE: MR CZAPRACKI, MR ZYLA. MS ZALESKI AND MR VISHNEFSKI. ALSO IN ATTENDANCE WERE TOWNSHIP SOLICITOR, ATTORNEY CHRISTOPHER SLUSSER, FINANCIAL OVERSIGHT EMPLOYEE, JENNIFER POLITO, AND TOWNSHIP ADMINISTRATIVE OPERATIONS DIRECTOR JOSEPH HILLAN.

ABSENT WERE COMMISSIONER MR ROKE AND TOWNSHIP MANAGER MR WANCHISEN

### CITIZENS' COMMENTS:

THERE WERE NO CITIZENS COMMENTS

### APPROVAL OF MINUTES:

1. A MOTION TO APPROVE THE MINUTES OF THE FEBRUARY 5, 2018 REGULAR MONTHLY MEETING WAS MADE BY MR ZYLA AND SECONDED BY MS ZALESKI. ALL COMMISSIONERS PRESENT VOTED YES, AND THE MOTION PASSED.

### REPORT OF TOWNSHIP FUNDS:

MR HILLAN PROVIDED THE COMMISSIONERS WITH THE FOLLOWING REPORT OF CASH ON HAND AS OF FEBRUARY 28, 2018

GENERAL FUND	\$120,544.17
THEFT RESTITUTION FUND	\$105,488.57
RECYCLING FUND	\$1,063.13
REFUSE FUND	\$232,604.89
UDAG	\$9,417.31
PLGIT (liquid fuels)	\$158,238.47
FIRE DEPARTMENT CONTROLLED	<u>\$18,391.55</u>
TOT AL	\$645,748.09

MR VISHNEFSKI MADE A MOTION TO ACCEPT THE REPORT OF TOWNSHIP FUNDS WHICH WAS SECONDED BY MR ZYLA. ALL COMMISSIONERS VOTED YES, AND THE MOTION PASSED

**APPROVAL OF RECURRING BILLS:**

MR HILLAN PRESENTED A LIST OF BILLS PAID DURING FEBRUARY, 2018 TOTALLING \$69,856.24. MS ZALESKI MADE A MOTION TO APPROVE THE BILLS WHICH WAS SECONDED BY MR VISHNEFSKI. ALL COMMISSIONERS PRESENT VOTED YES, AND THE MOTION PASSED.

**APPROVAL OF NONRECURRING BILLS:**

MR HILLAN PRESENTED A LIST OF NON RECURRING BILLS TO BE PAID DURING MARCH, 2018 TOTALLING \$55,308.26. MR VISHNEFSKI MADE A MOTION TO PAY THE BILLS WHICH WAS SECONDED BY MS ZALESKI. ALL COMMISSIONERS PRESENT VOTED YES, AND THE MOTION PASSED.

**DEPARTMENT REPORTS:**

THE FOLLOWING REPORTS WERE GIVEN BY THE COMMISSIONERS RESPONSIBLE FOR THEIR RESPECTIVE OVERSIGHT:

STREET DEPARTMENT	MR CZAPRACKI
POLICE DEPARTMENT	MR ZYLA
CODE ENFORCEMENT	MS ZALESKI
FIRE DEPARTMENT	MR CZAPRACKI
PARKS & RECREATION	MR VISHNEFSKI

MR VISHNEFSKI HAD NOTHING TO REPORT ON PARKS AND RECREATION BUT HE COMMENTED ON THE RECENT TRAINING SESSION THAT WAS HELD AT THE LUZERNE COUNTY EMA BUILDING THAT HE AND FELLOW COMMISSIONERS MR ZYLA AND MS ZALESKI ATTENDED

ALL WRITTEN REPORTS SUBMITTED BY THE COMMISSIONERS ARE INCORPORATED IN THESE MINUTES AND WILL BECOME A PERMANENT PART THEREOF.

**SOLICITOR'S REPORT:**

ATTORNEY SLUSSER REPORTED ON THE ALBERT VANDERMARK CASE AND THAT A HEARING WAS SCHEDULED FOR MARCH20 2018.

**FINANCIAL OVERSIGHT REPORT:**

JENNIFER POLITO PROVIDED A CASH FLOW GRAPH SHE STATED THAT SOLID FINANCIAL CONTROL IS IN PLACE AND EXPENDITURES ARE WELL WITHIN BUDGETED PARAMETERS.

**TOWNSHIP MANAGER'S REPORT:**

JOSEPH HILLAN PROVIDED THE FOLLOWING REPORT PREPARED BY MR WANCHISEN:

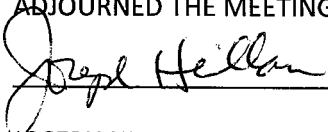
1. EMERGENCY MANAGEMENT TRAINING SESSIONS WERE HELD ON MARCH 1 AND 2 COMISSIONERS ZYLA, VISHNEFSKI, ZALESKI ATTENDED.
2. MR HILLAN REPORTED THAT THE WE ARE NOW IN THE \$250.00 PENALTY PERIOD FOR REFUSE PAYMENTS. MR HILLAN ALSO NOTED THAT 1411 REFUSE STICKERS WERE SOLD AS OF MARCH 1, 2018 WHICH IS 14 MORE THAN THE SAME TIME LAST YEAR.
3. POLICE CHIEF, JEREMY BLANK, WILL BE ATTENDING A 4 DAY EDUCATION AND TRAINING PROGRAM AT KALAHARI POCONO RESORT FROM JUNE 17 THROUGH JUNE 20.
4. PETER WANCHISEN, JOHN ZYLA, AND JOHN VISHNEFSKI ATTENDED A MEETING AT THE LUZERNE COUNTY COURTHOUSE ON FEBRUARY 15, 2018 ANNOUNCING A NEW GRANT PROGRAM FOR PROJECTS PRIMARILY IN FINANCIALLY DISTRESSED COMMUNITIES. TOTAL DISTRIBUTION IS EXPECTED TO BE \$15,000,000. APPLICATIONS WILL BE SUBMITTED BY END OF MARCH DEADLINE.
5. PETER WANCHISEN, JOE HILLAN, AND MARK GROCHOCKI (SENATOR YUDICHACK'S OFFICE) CONDUCTED AN ONSITE MEETING AT THE RAILROAD STREET DRAINAGE PROJECT.
6. INVITATION TO ATTEND AN OPIOID EDUCATIONAL CONFERENCE TO BE HELD APRIL 26, 2018 AT GENETTI'S HOTEL, 11: 00 AM TO 3:00 PM.

**NEW BUSINESS/ COMMISSIONERS' COMMENTS:**

MR ZYLA COMMENTED ON THE RECENT QUAD ACCIDENT IN THE GLEN LYON AREA AND THE URGENT NEED TO STOP QUADS FROM USING TOWNSHIP AND STATE ROADS AND SIDEWALKS TO PATRONIZE LOCAL BUSINESSES. MR SLUSSER WILL DRAFT A LETTER TO ADDRESS THIS ISSUE AND PRESENT IT TO THE BOARD OF COMMISSIONERS

**ADJOURNMENT:**

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSIONERS, MR CZAPRACKI ADJOURNED THE MEETING AT 6:45 PM

  
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JOSEPH HILLAN, ADMINISTRATIVE OPERATIONS DIRECTOR