

# MINUTES

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## NEWPORT TOWNSHIP BOARD OF COMMISSIONERS

MEETING OF MAY 1, 2017

PRESIDENT, PAUL CZAPRACKI, CALLED THE MEETING TO ORDER AT 6:00 PM AND STARTED WITH THE PLEDGE OF ALLEGIENCE TO THE FLAG.

ROLL CALL:

THE FOLLOWING COMMISSIONERS WERE IN ATTENDANCE: MR CZAPRACKI, MR ZYLA, MR ROKE, AND MR VISHNEFSKI. ALSO IN ATTENDANCE WERE SOLICITOR, CHRISTOPHER SLUSSER AND TOWNSHIP MANAGER, PETER WANCHISEN. ABSENT WAS COMMISSIONER DEBRA ZALESKI.

CITIZENS' COMMENTS:

1. DAVE FINOGLE, 99 W. MAIN ST., GLEN LYON, ADDRESSED THE COMMISSIONERS WITH A STORY OF WATER LINE REPAIRS TO HIS HOME. ALL WENT WELL BUT HE WAS SURPRISED BY A \$500 CHARGE FOR FLAGMEN COSTS BECAUSE HIS HOME IS ON A STATE ROADWAY. SIDE STREETS WOULD NOT BE AFFECTED BY THIS REQUIREMENT. A NOTICE ABOUT THIS WILL BE PLACED IN THE NEWPORT TOWNSHIP WEB SITE.
2. MURPH FLETCHER, BROWN ROW, SPOKE OF THE NEED TO FORM A FOCUS GROUP TO PLOT ACTIVITIES THAT WOULD IMPROVE THE QUALITY OF LIFE IN THE TOWNSHIP WITH MAJOR EMPHASIS ON THE GLEN LYON AREA. HE ADVOCATED ECONOMIC DEVELOPMENT, TOWN REVITALIZATION, AND COOPERATION FROM ALL TOWNSHIP RESIDENTS.
3. TOM KASHATUS, 55 NEWPORT ST., GLEN LYON, CAUTIONED ALL IN ATTENDANCE OF A WATER RATE INCREASE AND URGED EVERYONE TO RISE UP IN OPPOSITION.
4. WREN DEANTONIO SPOKE OF THE UPCOMING SPRING CLEAN UP SCHEDULED FOR MAY 13. VOLUNTEERS TO MEET AT THE MUNICIPAL BUILDING AT 9:00AM.
5. AMY SARAKA, 1221 CENTER ST, WANAMIE, REPORTED ON THE SUCCESS OF THE CLEANUP CONDUCTED ALONG THE I.P. ROADWAY ON APRIL 29. PARTICIPANTS INCLUDED TOWNSHIP RESIDENTS, CRIME WATCH MEMBERS, POLICE DEPARTMENT EMPLOYEES, MEMBERS OF THE NANTICOKE CONSERVATION CLUB, AND OFF ROAD VEHICLE ENTHUSIASTS FROM VARIOUS TOWNS.
6. PALMIRA MILLER, 82 W. RIDGE ST., GLEN LYON REPORTED ON THE FOOD DISTRIBUTION PROGRAM, AND THE TREE PLANTING PROJECT WHICH RESULTED IN MORE THAN 8,000 SAPLINGS PUT IN THE GROUND BY MORE THAN 200 VOLUTEERS. SHE MADE ALL IN ATTENDANCE AWARE OF THE FACT THAT A CREDIT OF \$23.89 CAN BE CLAIMED FOR EACH HOUR WORKED PER VOLUNTEER.

APPROVAL OF MINUTES

MR ROKE MADE A MOTION TO APPROVE THE MINUTES OF THE COMMISSIONERS MEETING HELD ON APRIL 3, 2017. THAT MOTION WAS SECONDED BY MR ZYLA. ALL COMMISSIONERS PRESENT VOTED YES, AND THE MOTION PASSED.

REPORT OF TOWNSHIP FUNDS

MR WANCHISEN REPORTED THE FOLLOWING CASH ON HAND AS OF APRIL 28, 2017:

GENERAL FUND	\$243,089.38
PAYROLL FUND	\$1,269.41
RECYCLING	\$15,120.19
REFUSE	\$237,760.47
UDAG	\$22,848.20
PLGIT	\$112,386.38
FIRE DEPARTMENT CONTROLLED	\$18,286.89
TOTAL	\$650,760.70

APPROVAL OF RECURRING BILLS

MR WANCHISEN SUBMITTED A LIST OF RECURRING BILLS THAT WERE PAID DURING APRIL, 2017 TOTALLING \$70,475.85. MR VISHNEFSKI MADE A MOTION TO APPROVE THE BILLS. THAT MOTION WAS SECONDED BY MR ZYLA. ALL COMMISSIONERS PRESENT VOTED YES, AND THE MOTION PASSED.

APPROVAL OF NON REOCCURRING BILLS TO BE PAID DURING MAY 2017

MR WANCHISEN PRESENTED A LIST OF BILLS, TOTALLING \$\$36,444.53, FOR APPROVAL. A MOTION TO PAY THE BILLS WAS MADE BY MR ROKE, AND SECONDED BY MR VISHNEFSKI. ALL COMMISSIONERS PRESENT VOTED YES, AND THE MOTION PASSED.

DEPARTMENT REPORTS

THE FOLLOWING DEPARTMENT REPORTS WERE PROVIDED BY THE COMMISSIONERS RESPONSIBLE FOR OVERSIGHT

STREET DEPARTMENT	MR CZAPRACKI
POLICE DEPARTMENT	MR ZYLA
CODE ENFORCEMENT	MR VISHNEFSKI
FIRE DEPARTMENT	MR ROKE
PARKS & RECREATION	MR VISHNEFSKI

COPIES OF THE WRITTEN REPORTS ARE INCORPORATED HEREIN AND WILL BE A PERMENENT PART OF THESE MINUTES

## SOLICITOR'S REPORT

1. ATTORNEY CHRISTOPHER SLUSSER PROVIDED THE COMMISSIONERS WITH AN UPDATE ON THE STORM WATER PROJECT AND INFORMED THEM OF THE \$3,000 INITIATIONB FEE. A MOTION TO PAY THE FEE AT THE APPROPRIATE TIME WAS MADE BYMR ROKE AND SECONDED BY MR ZYLA. ALL COMMISSIONERS PRESENT VOTED YES, AND THE MOTION PASSED.

2. AN ORDINANCE TO PROHIBIT PARKING ON EITHER SIDE OF VISTA DRIVE FROM THE NANTICOKE BOUNDRY TO OVERLOOK DRIVE WILL BE PREPARED FOR APPROVAL AT THE JUNE 5, 2017 COMMISSIONERS MEETING.

## FINANCIAL OVERSIGHT REPORT

JENNIFER POLITO REPORTED ON THE FOLLOWING:

1. THE ANNUAL AUDIT IS EXPECTED TO COMMENCE VERY SOON, AND ALL IS READY FOR THE PROCESS.
2. BUDGETING PROCESS FOR 2018 WILL BEGIN DURING JULY AND ALL MILESTONES HAVE BEEN ESTABLISHED

## TOWNSHIP MANAGER'S REPORT

MR WANCHISEN REPORTED ON THE FOLLOWING:

1. 12 "NO PARKING" SIGNS WERE INSTALLED ALONG THE ROADWAY TO THE RIDGEVIEW. ENFORCEMENT WILL BEGIN ONCE AN ORDINACE IS PASSED.
2. A COORDINATED EFFORT INVOLVING EARTH CONSERVANCY, A.R. POPPLE, POLLOCK ENT., NEWPORT TOWNSHIP POLICE, AND MAGISTRATE WHITTAKER'S OFFICE TO REDUCE ILLEGAL ACTIVITY IN THE BURMA ROAD AREA OF THE TOWNSHIP HAS BEGUN. A LOCKING GATE WILL BE INSTALLED, AND A SURVAILENCE CAMERA WILL BE DEPLOYED IN THE EFFORT.
3. TOTAL NUMBER OF REFUSE STICKERS SOLD AS OF APRIL 29 WAS 1,610 VS 1,585 SOLD AT THIS POINT LAST YEAR. 49 RESIDENTS HAVE YET TO PAY THE FEE AND ARE BEING REDIED FOR MAGISTRATE COLLECTION. 49 DELINQUENT ACCOUNTS EQUATES TO 3% OF THE TOTAL.
4. DEMOLITION OF BUILDINGS AT 68 w. MAIN ST AND 1 DEPOT ST IS EXPECTED TO BEGIN MAY 8, 2017
5. HEART AND LUNG COVERAGE WILL BE TRANSFERRED FROM CROSSIN INSURANCE AGENCY TO D.G.K. INSURANCE EFFECTIVE AUGUST 2017. THIS WILL RESULT IN AN ANNUAL REDUCTION IN PREMIUM OF APPROXIMATELY \$1,500.
6. A LIST OF TOWNSHIP STREETS THAT ARE IN NEED OF RESURFACING WILL BE REFINED THROUGH A PROCESS OF COMMISSIONERS REVIEWS, ASSESSMENT OF AVAILABLE FUNDS, AND COST ESTIMATES.

7. A REQUEST TO MODIFY THE DEP-LOYMENT OF TOWNSHIP FIRE APPERATUS WAS SUBMITTED BY FIRE CHIEF JOHN FLOYSHAK. A MOTION TO APPROVE THE ADJUSTMENT WAS MADE BY MR ROKE AND SECONDED BY MR ZYLA. ALL COMMISSIONERS VOTED YES, AND THE MOTION PASSED.
8. NEWPORT TOWNSHIP RECEIVED NOTIFICATION THAT RICHARD ZIKA PLED GUILTY TO A FELONY CHARGE FOR THE THEFT OF FUNDS AND RESTITUTION WILL BE RELEASED TO US "IMMEDIATELY".
9. MR WANCHISEN RECOGNIZED TWO NEWPORT TOWNSHIP CITIZENS FOR THEIR DEDICATION TO KEEPING OUR COMMUNITY BEATIFUL. IRENE BEZDZIECKI AND DELBERT HULL ARE CONTINUALLY BUISY PICKING UP TRASH ALONG THE ROADWAYS OR PAINTING THE TABLES AND BENCHES IN THE RECREATION PARK. COMMISSIONERS ECHOED THEIR APPRECIATION FOR ALL THEY DO.

ADJOURNMENT

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSIONERS, MR CZAPRACKI ADJOURNED THE MEETING AT 7:32 P.

A handwritten signature in black ink, appearing to read "Peter F. Wanchisen". The signature is fluid and cursive, with a large loop at the beginning and a long horizontal stroke at the end.

PETER F. WANCHISEN  
TOWNSHIP MANAGER