

MINUTES

NEWPORT TOWNSHIP BOARD OF COMMISSIONERS

JUNE 5 2023

VICE-PRESIDENT JOHN ZYLA, CALLED THE MEETING TO ORDER AT 6:00 PM AND STARTED WITH THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA.

ROLL CALL:

THE FOLLOWING COMMISSIONERS WERE IN ATTENDANCE: MR. JOHN ZYLA, MS. DEBORAH FORGACH – ZALESKI AND MR. MICHAEL ROKE ALSO IN ATTENDANCE WERE TOWNSHIP MANAGER, JOSEPH HILLAN, ATTORNEY JEFF ROCKMAN AND FINANCIAL CONSULTANT JENNIFER POLITO.

CITIZENS COMMENTS: MR. STEPHEN PHILLIPS THANKED THE BOARD FOR THEIR ASSISTANCE FOR PLACING THE 250TH ANNIVERSARY BANNERS THROUGH OUT THE TOWNSHIP AND ALSO FOR ASSURING THAT ALL OF THE HOMETOWN HERO BANNERS WERE INSTALLED FOR MEMORIAL DAY.

MR. RICK MILLER COMMENTED ON THE CONDITION OF THE PROPERTIES AT REAR 38 WEST ENTERPRISE STREET AND 32 WEST ENTERPRISE STREET IN GLEN LYON.

MR. TONY MOLSKI COMMENTED ON THE LITTER LAW AND THE PROBLEM HE IS HAVING WITH PEOPLE THROWING CIGARETTE BUTTS ON HIS PROPERTY.

MR. JOHN HILLAN THANKED THE BOARD FOR ABATING THE HIGH GRASS AND WEEDS AT 55 RAILROAD STREET. HE PRESENTED PICTURES OF A JUNK PILE THAT HAS BEEN IN THE YARD FOR THE PAST TWO YEARS.

MR. RICH STEWART PRESENTED THE BOARD WITH A COPY OF THE NOISE ORDINANCE AND QUESTIONED THE DECIBEL LEVELS. HE ALSO COMMENTED ABOUT PEOPLE SWEARING IN PUBLIC.

MR. ROBERT TOMASSACI ADDRESSED THE BOARD SAYING THAT HE HEARD THERE WERE PLANS FOR THE CLOSED COAL STREET PARK. THE BOARD INFORMED HIM THAT AT THIS TIME THERE ARE NO DEFINITE PLANS FOR THE PROPERTY.

MS. PALMIRA MILLER INFORMED THE BOARD OF COMMISSIONERS AND THE RESIDENTS THAT THE MONTHLY CEO FOOD DISTRIBUTION WOULD BE HELD ON JUNE 10TH AT THE MUNICIPAL GARAGE IN WANAMIE BEGINNING AT 11:00 AM. MS. MILLER ALSO STATED THAT ALL RESIDENTS THAT WERE REGISTERED FOR THE FOOD DISTRIBUTION MUST RE-REGISTER IN JULY.

APPROVAL OF MINUTES: MS ZALESKI MOVED THAT THE MINUTES OF THE COMMISSIONERS MEETING FROM MAY 1ST BE APPROVED. MR.ROKE SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. ROKE, ZYLA, "NAYS" NONE

REPORT OF TOWNSHIP FUNDS:

MR HILLAN REPORTED CASH ON HAND AS OF MAY 31, 2023 AS FOLLOWS:

GENERAL FUND	(FNCB)	\$632,799.72
CONTINGENCY FUND	(PLGIT)	\$851,179.00
CAPITAL PURCHASE FUND	(PLGIT)	\$250,162.70
RECYCLING FUND	(PLGIT)	\$37,119.10.
REFUSE FUND	(FNCB)	\$118,938.83
REFUSE FUND	(PLGIT)	\$164,850.64
LIQUID FUELS	(PLGIT)	\$110,004.76
VEHICLE LEASE FUND	(PLGIT)	\$16,856.90
RECREATION USE FUND	(FNCB)	\$4,934.38
WVSA STORM WATER FUND		\$35,984.70
TOTAL CASH ON HAND AS OF MAY 31, 2023		\$2,008,428.76

MR.ROKE MOVED TO ACCEPT THE REPORT OF TOWNSHIP FUNDS. MS.ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI, MESSERS, ROKE, ZYLA. "NAYS" NONE

APPROVAL OF NON-RECURRING BILLS PAID DURING MAY 2023:

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF NON-RECURRING BILLS PAID DURING THE MONTH OF MAY TOTALING \$120,908.31. MR.ROKE MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MS.ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI. MESSERS. ROKE, ZYLA. "NAYS" NONE

APPROVAL OF RECURRING BILLS DUE FOR PAYMENT IN JUNE 2023:

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF BILLS DUE FOR PAYMENT IN JUNE TOTALING \$140,896.25. MS.ZALESKI MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MR.ROKE SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MS. ZALESKI. MESSERS, ZYLA, ROKE. "NAYS" NONE

DEPARTMENT REPORTS:

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|-----------------------|------------|
| a. STREET DEPARTMENT | MR HILLAN |
| b. POLICE DEPARTMENT | MR ZYLA |
| c. CODE ENFORCEMENT` | MS ZALESKI |
| d. FIRE DEPARTMENT | MR ROKE |
| e. PARKS & RECREATION | MR.HILLAN |

SOLICITOR'S REPORT:

ATTORNEY ROCKMAN REPORTED THAT HE AND MR.HILLAN HAD PREPARED ORDINANCE 1,2,3,4 AND RESOLUTION #6 AND EVERYTHING IS IN ORDER READY FOR ADOPTION. ATTORNEY ROCKMAN ALSO STATED THAT ALL WERE ADVERTISED ACCORDINGLY.

FINANCIAL OVERSIGHT REPORT:

JENNIFER POLITO REPORTED THAT THE INCOME FOR THE FIRST FIVE MONTHS OF THE YEAR WAS \$1,495,246.42 AND THE EXPENSES WERE \$1,092,611.92. SHE ALSO REPORTED THAT THE 2023 PROPERTY TAXES ARE BEING COLLECTED AT THE BUDGETED AMOUNT.

TOWNSHIP MANAGER'S REPORT:

- A. 1,613 REFUSE STICKERS HAVE BEEN SOLD OUT OF 1,694. REMINDER LETTERS HAVE BEEN SENT TO RESIDENTS WHO HAVE NOT YET PAID THE 2023 FEE. IF PAYMENT IS NOT RECEIVED BY JUNE 15TH CITATIONS WILL BE FILED AT THE MAGISTRATES OFFICE.
- B. GLEN LYON SIDEWALK PROJECT UPDATE: THE PROJECT IS PROCEEDING AND IS EXPECTED TO BE COMPLETED BY THE MIDDLE OF JULY
- C. VERIZON CELL TOWER UPDATES: THE WANAMIE TOWER WILL BE PUT INTO SERVICE AS SOON AS THE BACK ORDERED EQUIPMENT ARRIVES. THE GLEN LYON TOWER, BUILDING PERMITS WILL BE ISSUED NEXT WEEK.
- D. DEMOLITION UPDATE: THE COURT ORDERED EMERGENCY DEMOLITION OF 69-71 WEST MAIN STREET IN GLEN LYON WAS COMPLETED ON MAY 23RD 77 RIDGE WAS COMPLETED ON MAY 17TH AND 81 WEST MAIN STREET WILL BE COMPLETED THIS WEEK.
- E. PAVING UPDATE: WORK HAS BEGUN ON VANDERMARK ROAD AND NEWPORT STREET .WE ARE STILL WAITING FOR APPROVAL FROM THE COUNTY ON THE LIST OF ADDITIONAL STREETS THAT WERE SUBMITTED TO BE PAVED WITH THE REMAINING FUNDS FROM THE COUNTY GRANT FOR THE VANDERMARK AND NEWPORT STREET PROJECT
- F. RECREATION PARK GRANT UPDATE: WE RECIEVED THE SIGNED SUBRECIPIENT AGREEMENT FROM LUZERNE COUNTY AND ARE IN THE PROCESS OF PUTTING THE PROJECT OUT FOR BIDS.

NEW BUSINESS:

MR.ROKE MOVED TO SELL A 2007 JOHN DEERE ZERO TURN MOWER WHICH WAS ADVERTISED IN THE CITIZENS VOICE NEWSPAPER ON TUESDAY APRIL 25, 2023 TO THE HIGHEST BIDDER RICHARD GUZIAK FOR THE AMOUNT OF \$120.00. MS.ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI. MESSERS. ROKE, ZYLA. "NAYS" NONE

MS. ZALESKI MOVED TO PASS ORDINANCE NO.1 OF 2023 AN ORDINANCE AMENDING NEWPORT TOWNSHIP ORDINANCE NO.2017-6 CONSOLIDATING ALL PRIOR PARKING REGULATIONS ON STREETS AND ROADWAYS IN THE TOWNSHIP AND PROVIDING

PENALTIES FOR VIOLATIONS. MR.ROKE SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI. MESSERS. ROKE, ZYLA. "NAYS" NONE

MR.ROKE MOVED TO PASS ORDINANCE NO.2 OF 2023 AN ORDINANCE REQUIRING PERSONS WHO OPERATE CABLE TELEVISION SYSTEMS TO OBTAIN A FRANCHISE TO OPERATE AND MAINTAIN A CABLE TELEVISION SYSTEM IN NEWPORT TOWNSHIP, LUZERNE COUNTY PENNSYLVANIA, SETTING FORTH THE TERMS AND PROVIDING FOR REGULATIONS OF THE CABLE TELEVISION SYSTEM WITH A FRANCHISE AGREEMENT WITH BREEZELINE. MS.ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI. MESSERS. ROKE, ZYLA. "NAYS" NONE

MS. ZALESKI MOVED TO PASS ORDINANCE NO.3 OF 2023 AN ORDINANCE PROVIDING FOR THE AMENDMENT OF THE PENSION PLAN FOR THE POLICE OFFICERS OF NEWPORT TOWNSHIP IN ACCORDANCE WITH ACT 600. . MR.ROKE SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI. MESSERS. ROKE, ZYLA. "NAYS" NONE

MR.ROKE MOVED TO PASS ORDINANCE NO.4 OF 2023 AN ORDINANCE AMENDING NEWPORT TOWNSHIP ORDINANCE NO.2010-2, WHICH AMENDED ORDINANCE NO.1994-3, PROVIDING FOR THE ESTABLISHMENT OF BUILDING PERMIT AND CONTRACTOR FEES ALONG WITH SPECIFIC REQUIREMENTS FOR WORKERS COMPENSATION FOR CONSTRUCTION OR ALTERATIONS WITHIN THE TOWNSHIP OF NEWPORT. MS. ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI. MESSERS. ROKE, ZYLA. "NAYS" NONE

MS.ZALESKI MOVED TO PASS RESOLUTION NO.5 OF 2023 A RESOLUTION OF THE TOWNSHIP OF NEWPORT, APPROVING A FIVE-YEAR LEASE TO PURCHASE WITH FIDELITY BANK FROM TASCA FORD A 2022 FORD F-250 AND WITH POWELLS EQUIPMENT FOR THE UPFITTING OF THE VEHICLE BASED UPON COSTARS PRICING. . MR. ROKE SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI. MESSERS. ROKE, ZYLA. "NAYS" NONE

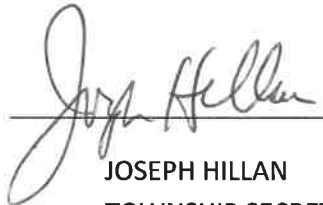
MS.ZALESKI MOVED TO PASS RESOLUTION NO.6 OF 2023 A RESOLUTION OF THE COMMISSIONERS OF NEWPORT TOWNSHIP AUTHORIZING A CONTRIBUTION TO BE DEDUCTED FROM THE GROSS PAY OF EACH ELIGIBLE FULL TIME POLICE OFFICER EMPLOYED BY NEWPORT TOWNSHIP . Mr. ROKE SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI. MESSERS. ROKE, ZYLA. "NAYS" NONE

COMMISSIONERS COMMENTS:

THERE WERE NO COMISSIONER COMMENTS

ADJOURNMENT:

WITH NO FURTHER BUSINESS TO COME BEFORE THE COMMISSIONERS, MR ZYLA ADJOURNED THE MEETING AT 6:35 PM



JOSEPH HILLAN
TOWNSHIP SECRETARY

JOHN ZYLA
- VICE - PRESIDENT BOARD OF COMMISSIONERS

