

MINUTES

NEWPORT TOWNSHIP BOARD OF COMMISSIONERS

JUNE 3, 2024

PRESIDENT PAUL CZAPRACKI, CALLED THE MEETING TO ORDER AT 6:00 PM AND STARTED WITH THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA.

ROLL CALL:

THE FOLLOWING COMMISSIONERS WERE IN ATTENDANCE: MR.PAUL CZAPRACKI, MR. JOHN ZYLA, MS. DEBORAH FORGACH – ZALESKI, MR. MICHAEL ROKE AND MR.JOHN VISHNEFSKI ALSO IN ATTENDANCE WERE TOWNSHIP MANAGER, JOSEPH HILLAN, ATTORNEY JOHN SOLT AND FINANCIAL CONSULTANT JENNIFER POLITO.

CITIZENS COMMENTS: MS HEIDI JARECKI INQUIRED ABOUT THE STATUS OF THE PROPERTY AT 162-164 EAST MAIN STREET GLEN LYON.

APPROVAL OF MINUTES: MR.ROKE MOVED THAT THE MINUTES OF THE COMMISSIONERS MEETING FROM MAY 6TH BE APPROVED. MS.ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ROKE, ZYLA, CZAPRACKI "NAYS" NONE

REPORT OF TOWNSHIP FUNDS:

MR HILLAN REPORTED CASH ON HAND AS OF MAY 31, 2024 AS FOLLOWS:

GENERAL FUND	(FNCB)	\$247,964.48
CONTINGENCY FUND	(PLGIT)	\$1,024,873.95
CAPITAL PURCHASE FUND	(PLGIT)	\$37,625.54
RECYCLING FUND	(PLGIT)	\$48,973.75
REFUSE FUND	(FNCB)	\$9,923.81
REFUSE FUND	(PLGIT)	\$268,947.54
LIQUID FUELS	(PLGIT)	\$98,789.82

RECREATION USE FUND (FNCB)	\$2,321.87
TOTAL CASH ON HAND AS OF MAY 31, 2024	\$1,739,390.76

MR.VISHNEFSKI MOVED TO ACCEPT THE REPORT OF TOWNSHIP FUNDS. MR.ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI, MESSERS, VISHNEFSKI, ROKE, ZYLA, CZAPRACKI. "NAYS" NONE

APPROVAL OF NON-RECURRING BILLS PAID DURING MAY 2024:

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF NON-RECURRING BILLS PAID DURING THE MONTH OF MAY TOTALING \$175,693.26. MR.ZYLA MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MR.VISHNEFSKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI. MESSERS. VISHNEFSKI, ROKE, ZYLA, CZAPRACKI. "NAYS" NONE

APPROVAL OF RECURRING BILLS DUE FOR PAYMENT IN JUNE 2024:

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF BILLS DUE FOR PAYMENT IN JUNE TOTALING \$140,896.25. MS.ZALESKI MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MR. ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MS. ZALESKI. MESSERS, VISHNEFSKI, ROKE, ZYLA, CZAPRACKI. "NAYS" NONE

DEPARTMENT REPORTS:

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| a. STREET DEPARTMENT | MR CZAPRACKI |
| b. POLICE DEPARTMENT | MR ZYLA |
| c. CODE ENFORCEMENT | MS ZALESKI |
| d. FIRE DEPARTMENT | MR ROKE |
| e. PARKS & RECREATION | MR.VISHNEFSKI |

SOLICITOR'S REPORT:

ATTORNEY SOLT REPORTED THAT HE AND MR.HILLAN HAD PREPARED ORDINANCE'S 2, 3 AND 4 AND EVERYTHING IS IN ORDER READY FOR ADOPTION.

FINANCIAL OVERSIGHT REPORT:

JENNIFER POLITO REPORTED THAT THE INCOME FOR THE FIRST FIVE MONTHS OF THE YEAR WAS \$1,315,560.52 AND THE EXPENSES WERE \$1,002,707.76. SHE ALSO REPORTED THAT THE 2023 AUDIT WILL BEGIN SHORTLY AND THAT A REPORT SHOULD BE AVAILABLE FOR THE AUGUST MEETING.

TOWNSHIP MANAGER’S REPORT:

- A. 1,625 REFUSE STICKERS HAVE BEEN SOLD OUT OF 1,694. REMINDER LETTERS HAVE BEEN SENT TO RESIDENTS WHO HAVE NOT YET PAID THE 2024 FEE. IF PAYMENT IS NOT RECEIVED BY JUNE 28th CITATIONS WILL BE FILED AT THE MAGISTRATES OFFICE.
- B. ON MAY 8th I RECEIVED A LETTER FROM AN ANONYMOUS RESIDENT THAT WANTED TO BRING TO OUR ATTENTION TO TWO OF OUR YOUNGER TOWNSHIP RESIDENTS WHO CAME TO THE RESCUE OF AN ELDERLY WOMAN WHO FELL WHILE TAKING HER MORNING WALK ON MAY 4th. (LETTER IS IN YOUR MEETING PACKET)
- C. ON MAY 23rd WE RECEIVED NOTIFICATION FROM STATE REPRESENTATIVE ALEC RYNCAVAGE THAT NEWPORT TOWNSHIP WAS AWARDED \$125,000.00 TO ESTABLISH A NEW COMMUNITY PARK AND PLAYGROUND IN GLEN LYON.
- D. RECREATION PARK UPDATE: THE RENOVATIONS ARE EXPECTED TO BE FINISHED THIS WEEK. THE RESTROOMS ARE NOW OPEN DURING REGULAR PARK HOURS.
- E. AT OUR MAY 21st WORK SESSION MARTHA KAHAN ADDRESSED THE BOARD GIVING INFORMATION ABOUT THE TNR PROGRAM PERTAINING TO FERAL CATS.

NEW BUSINESS:

MR.ROKE MOVED TO PASS ORDINANCE NO.2 OF 2024 AN ORDINANCE OF NEWPORT TOWNSHIP, LUZERNE COUNTY, COMMONWEALTH OF PENNSYLVANIA AMENDING ORDINANCE NO.6 OF 2017, NO. 4 OF 2018 AND NO.2 OF 2019 CONSOLIDATING ALL PRIOR PARKING REGULATIONS ON STREETS AND ROADWAYS IN THE TOWNSHIP AND PROVIDING PENALTIES FOR VIOLATIONS. MR. ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: “AYES” MS. ZALESKI. MESSERS, VISHNEFSKI, ROKE, ZYLA, CZAPRACKI. “NAYS” NONE

MR.ROKE MOVED TO PASS ORDINANCE NO.3 OF 2024 AN ORDINANCE OF NEWPORT TOWNSHIP REGULATING PARKING OF COMMERCIAL VEHICLES WITHIN THE TOWNSHIP OF NEWPORT AND PRESCRIBING PENALTIES FOR VIOLATION THEREOF. MS.ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. “AYES” MS. ZALESKI MESSERS. VISHNEFSKI, ROKE, ZYLA, CZAPRACKI “NAYS” NONE

MS.ZALESKI MOVED TO PASS ORDINANCE NO.4 OF 2024 AN ORDINANCE OF NEWPORT TOWNSHIP, LUZERNE COUNTY, COMMONWEALTH OF PENNSYLVANIA AMENDING ORDINANCE NO.2018-3 REFERRING TO STRAY AND FERAL CATS. MR.VISHNEFSK SECONDED THE MOTION

AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI. MESSERS. VISHNEFSKI, ROKE, ZYLA, CZAPRACKI. "NAYS" NONE

COMMISSIONERS COMMENTS:

MR.ZYLA ASKED THAT MR.HILLAN SEND A LETTER TO ALI O'CONNOR AND BRADLEY HIGGINS RECOGNIZING THEIR EFFORTS FOR HELPING A NEIGHBOR IN NEED ON THE MORNING OF MAY 4, 2024.

MR.ZYLA ALSO THANKED CHIEF BLANK FOR WORKING WITH BOTH HE AND MR HILLAN FOR UPDATING THE PARKING ORDINANCES.

ADJOURNMENT:

WITH NO FURTHER BUSINESS TO COME BEFORE THE COMMISSIONERS, MR.CZAPRACKI ADJOURNED THE MEETING AT 6:25 PM



JOSEPH HILLAN
TOWNSHIP SECRETARY



PAUL CZAPRACKI
PRESIDENT BOARD OF COMMISSIONERS