

MINUTES

NEWPORT TOWNSHIP BOARD OF COMMISSIONERS

MEETING OF MARCH 2,2026

PRESIDENT PAUL CZAPRACKI, CALLED THE MEETING TO ORDER AT 6:00 PM AND STARTED WITH THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

ROLL CALL:

THE FOLLOWING COMMISSIONERS WERE IN ATTENDANCE: MR. RONALD JONES, MR. DAVID SARAKA, MR. MICHAEL ROKE AND MR. PAUL CZAPRACKI. ALSO IN ATTENDANCE WERE TOWNSHIP MANAGER, JOSEPH HILLAN, ATTORNEY CHRIS SLUSSER, AND FINANCIAL CONSULTANT JENNIFER POLITO. MR. JOHN ZYLA WAS ABSENT.

CITIZENS COMMENTS: MS. AMY SARAKA ANNOUNCED THAT THE CRIME WATCH ORGANIZATION IS RESUMING THEIR MEETINGS ON THE THIRD THURSDAY OF EACH MONTH AT 5:00PM IN THE MUNICIPAL BUILDING. MS SARAKA ALSO STATED THAT THE NEWPORT TOWNSHIP LIONS CLUB MEETS ON THE SECOND AND FOURTH WEDNESDAY OF EACH MONTH AND SHE ENCOURAGED RESIDENTS TO BECOME ACTIVE IN BOTH OF THE ORGANIZATIONS.

MS. PALMIRA MILLER STATED THAT THE FOOD DRIVE WILL BE HELD ON SATURDAY MARCH 14TH AND VOLUNTEERS ARE ALWAYS NEEDED. MS. MILLER ASLO STATED THAT ST. NICHOLAS CHURCH IS HOLDING A SOUP AND HOAGIE SALE THE WEEK OF MARCH 14TH.

APPROVAL OF MINUTES: MR. SARAKA MOVED THAT THE MINUTES OF THE FEBRUARY 2,2026 COMMISSIONERS MEETING BE APPROVED. MR. JONES SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" JONES, ROKE, SARAKA AND, CZAPRACKI "NAYS" NONE

REPORT OF TOWNSHIP FUNDS:

MR HILLAN REPORTED CASH ON HAND AS OF FEBRUARY 27,2026 AS FOLLOWS:

GENERAL FUND	(PSBT)	\$125,971.05
CONTINGENCY FUND	(PLGIT)	\$502,040.96
RECYCLING FUND	(PLGIT)	\$2,481.49
REFUSE FUND	(PSBT)	\$82,883.67
REFUSE FUND	(PLGIT)	\$104,329.71
LIQUID FUELS	(PLGIT)	\$7,828.29
RECREATION USE FUND	(PSBT)	\$100.13
TOTAL CASH ON HAND AS OF FEBRUARY 27,2026		

MR. ROKE MOVED TO ACCEPT THE REPORT OF TOWNSHIP FUNDS. MR. JONES SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" JONES, ROKE, SARAKA AND, CZAPRACKI "NAYS" NONE

APPROVAL OF NON-RECURRING BILLS PAID DURING FEBRUARY 2026:

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF NON-RECURRING BILLS PAID DURING THE MONTH OF FEBRUARY TOTALING \$180,622.35. MR. ROKE MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MR. SARAKA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" JONES, ROKE, SARAKA AND, CZAPRACKI "NAYS" NONE

APPROVAL OF RECURRING BILLS DUE FOR PAYMENT IN MARCH 2026:

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF BILLS DUE FOR PAYMENT IN MARCH TOTALING \$80,290.71. MR. SARAKA MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MR. JONES SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES JONES, ROKE, SARAKA AND, CZAPRACKI "NAYS" NONE

DEPARTMENT REPORTS:

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| A. STREET DEPARTMENT | MR. CZAPRACKI |
| B. POLICE DEPARTMENT | MR. HILLAN |
| C. CODE ENFORCEMENT | MR. SARAKA |
| D. FIRE DEPARTMENT | MR. ROKE |
| E. PARKS & RECREATION | MR. JONES |

SOLICITOR'S REPORT:

ATTORNEY SLUSSER HAD NOTHING TO REPORT AND REQUESTED AN EXECUTIVE SESSION AFTER THE MEETING TO DISCUSS PERSONNEL MATTERS.

FINANCIAL OVERSIGHT REPORT:

JENNIFER POLITO REPORTED THAT THE INCOME YEAR TO DATE IS \$251,276.19 AND EXPENSES WERE \$338,400.14. MS. POLITO ALSO REPORTED THE 2025 AUDIT WILL BEGIN IN THE NEXT FEW WEEKS.

TOWNSHIP MANAGER'S REPORT:

- A. 750 REFUSE STICKERS HAVE BEEN PURCHASED AS OF FEBRUARY 27TH
- B. NEWPORT TOWNSHIP WILL BE HOLDING AN ELECTRONIC RECYCLING EVENT ON MAY 30TH FROM 9:00 AM UNTIL 11:00 AM AT THE MUNICIPAL GARAGE PARKING AREA. DETAILS WILL BE AVAILABLE SHORTLY ON OUR WEBSITE NEWPORTTOWNSHIP.ORG
- C. THE LOWER SOUTH VALLEY LAND BANK IS IN THE PROCESS OF PURCHASING THE LYONS DEN PROPERTY ON ORCHARD STREET IN GLEN LYON TO CONVERT IT INTO A MUNICIPAL PARKING AREA.
- D. ON FRIDAY FEBRUARY 20TH NEWPORT TOWNSHIP SIGNED THE CONTRACT FOR A \$50,000.00 GRANT THAT WAS OBTAINED THROUGH STATE REPRESENTATIVE ALEC RYNCAVAGE. THE FUNDS WILL BE USED TO PURCHASE SOLAR SPEED SIGNS, SCALES AND A TRAILER FOR THE DPW.
- E. ON MONDAY MARCH 2ND THE TOWNSHIP IS EXPECTED TO RECEIVE IT'S 2026 LIQUID FUELS FUND ALLOCATION OF \$125,547.14

NEW BUSINESS:

MR. ROKE MOVED TO ACCEPT THE LETTER OF RESIGNATION OF PETER WANCHISEN FROM THE NEWPORT TOWNSHIP AUTHORITY. MR. SARAKA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" JONES, ROKE, SARAKA AND, CZAPRACKI "NAYS" NONE

MR. SARAKA MOVED TO HIRE BH&W CONSTRUCTION CONSULTATION SERVICES INC AS THE NEWPORT TOWNSHIP ZONING AND PLANNING OFFICER. MR. JONES SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" JONES, ROKE, SARAKA AND, CZAPRACKI "NAYS" NONE

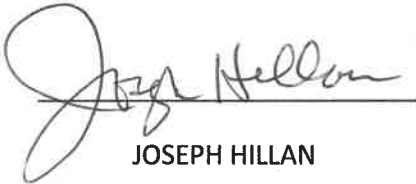
MR. SARAKA MOVED TO HIRE HAILSTONE ECONOMICS CONSULTING SERVICES RETROACTIVE FROM OCTOBER 14,2025 FOR CONSULTING SERVICES FOR NEWPORT TOWNSHIP. MR. JONES SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" JONES, ROKE, SARAKA AND, CZAPRACKI "NAYS" NONE

MR. ROKE MOVED TO APPROVE THE USE OF THE RECREATION PARK ON MARCH 28TH FOR NEWPORT TOWNSHIP WOMEN'S ACTIVITY GROUP'S ANNUAL EASTER EGG HUNT. MR. JONES SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" JONES, ROKE, SARAKA AND, CZAPRACKI "NAYS" NONE

COMMISSIONERS COMMENTS:

MR. ROKE THANKED MR. WANCHISEN FOR ALL OF THE YEARS OF SERVICE TO THE TOWNSHIP SERVING ON THE NEWPORT TOWNSHIP AUTHORITY. MR. CZAPRACKI ALSO THANKED MR. WANCHISEN FOR HIS TIME SERVING ON THE AUTHORITY.

WITH NO FURTHER BUSINESS TO COME BEFORE THE COMMISSIONERS, MR. CZAPRACKI ADJOURNED THE MEETING AT 6:13PM



JOSEPH HILLAN
TOWNSHIP SECRETARY



PAUL CZAPRACKI
PRESIDENT BOARD OF COMMISSIONERS