

# MINUTES

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## NEWPORT TOWNSHIP BOARD OF COMMISSIONERS

MEETING OF APRIL 3, 2017

PRESIDENT PAUL CZAPRACKI CALLED THE MEETING TO ORDER AT 6:00 pm AND STARTED WITH THE PLEDGE OF ALLEGIENCE TO THE FLAG.

### ROLL CALL:

THE FOLLOWING COMMISSIONERS WERE IN ATTENDANCE: MR. CZAPRACKI, MR. ZYLA, MR. ROKE, MR VISHNEFSKI, AND MS. ZALESKI. ALSO IN ATTENDANCE WERE SOLICITOR, ATTORNEY CHISTOPHER SLUSSER, AND TOWNSHIP MANAGER PETER WANCHISEN.

### CITIZENS' COMMENTS:

1. MURPH FLETCHER COMMENDED THE POLICE DEPARTMENT FOR COMING TO THE AID OF A STRANDED MOTORIST DURING WINTER STORM STELLA. HE NOTED SEEING NANTICOKE POLICE PASSING THE CAR SEVERAL TIMES WITHOUT STOPPING, BUT NEWPORT POLICE SAVED THE DAY WITH AN ACT OF KINDNESS.
2. FRANK CHEST ADDRESSED THE COMMISSIONERS, BUT COMMISSIONER CZAPRACKI INFORMED HIM THAT THE INFORMATION HE WAS SEEKING WAS NOT AVAILABLE. MR WANCHISEN WILL WORK WITH THE TOWNSHIP ENGINEERS TO GET DEFINATIVE ANSWERS TO MR CHEST'S ISSUE, AND RESOLVE THIS ONCE AND FOR ALL.
3. EUGENE SKORDINSKI COMMENDED THE STREET DEPARTMENT AND COMMISSIONERS WHO PARTICIPATED IN THE MAMMOTH TASK OF SNOW REMOVAL DURING THE RECORD SETTING SNOW FALL.
4. RAY WHITTAKER ENCOURAGED THE POLICE DEPARTMENT TO GET AN EARLY START ON PATROLLING THE OFF ROAD AREAS FOR ILLEGAL DUMPERS AND GUN FIRE. COMMISSIONER ZYLA ACKNOWLEDGED HIS REQUEST.
5. SCOTT JASKULSKI STATED THE PLOWING OF SNOW LEFT HIS ROADWAY IN TERRIBLE CONDITION AND ASKED FOR REPAIR WORK. THE SITUATION WILL BE EVALUATED.
6. PALMYRA MILLER ADVISED ALL PRESENT ABOUT THE UPCOMING KEEP AMERICA BEATIFUL EFFORT, THE NEED FOR VOLUNTEERS, AND THE RIDGE STREET EVENT

### APPROVAL OF MINUTES:

MR ROKE MADE A MOTION TO APPROVE THE MINUTES OF THE COMMISSIONERS' MEETING HELD ON MARCH 6, 2017. THE MOTION WAS SECONDED BY MR ZYLA. VOTING YES WERE MR

VISHNEFSKI, MR ZYLA, MR ROKE, AND MR CZAPRACKI. MS ZALESKI ABSTAINED AND THE MOTION PASSED.

**OPENING OF BIDS:**

BIDS FOR THE DEMOLITION OF BUILDINGS AT 68 W. MAIN ST. AND 1 DEPOT ST., GLEN LYON WERE UNSEALED. THE RESULTS OF THE BIDDING IS AS FOLLOWS

<u>COMPANY</u>	<u>68 W. MAIN ST</u>	<u>1 DEPOT ST</u>
BRDARIC EXCAVATING	\$17,500	\$9,500
STELL ENTERPRISES	\$32,500	\$11,200
A.R. POPPLE	\$14,000	\$8,000

MR ROKE MADE A MOTION TO ACCEPT AND APPROVE THE BIDS SUBMITTED BY A.R. POPPLE FOR BOTH PROPERTIES CONTINGENT ON FAVORABLE REVIEWS BY ALL INTERESTED AND INVOLVED PARTIES. HIS MOTION WAS SECONDED BY MS ZALESKI. ALL COMMISSIONERS IN ATTENDANCE VOTED YES, AND THE MOTION PASSED.

**FINANCIAL OVERSIGHT REPORT:**

JENNIFER POLITO PRESENTED A LIST OF INTERFUND TRANSFERS TO REIMBURSE GENERAL FUND PER 2017 BUDGET, THUS PROVIDING A MORE ACCURATE SOURCE AND USE OF FUNDS. MR ROKE MADE A MOTION TO APPROVE THE TRANSFERS AND THE MOTION WAS SECONDED BY MS ZALESKI. ALL COMMISSIONERS PRESENT VOTED YES, AND THE MOTION PASSED. A COPY OF THE TRANFERS IS ATTACHED TO THESE MINUTES AND WILL BE A PERMANENT PART THEREOF.

**REPORT OF TOWNSHIP FUNDS:**

MR WANCHISEN REPORTED THE FOLLOWING CASH ON HAND AS OF MARCH 31, 2017:

a. GENERAL FUND	\$203,383.52
b. PAYROLL FUND	\$1,268.41
c. RECYCLE FUND	\$29,564.65
d. REFUSE FUND	\$244,063.76
e. UDAG	\$22,557.96
f. PLGIT (liquid fuels)	\$121,381.24
g. FIRE DEPARTMENT CONTROLLED	<u>+\$18,286.80</u>
<b>TOTAL</b>	<b>\$640,506.34</b>

MR VISHNEFSKI MADE A MOTION TO APPROVE THE REPORT OF TOWNSHIP FUNDS. MR ROKE SECONDED THAT MOTION. ALL COMMISSIONERS PRESENT VOTED YES, AND THE MOTION PASSED.

MR WANCHISEN PROVIDED THE COMMISSIONERS WITH A PROFIT & LOSS STATEMENT FOR THE PERIOD JANUARY 1, 2017 THROUGH MARCH 31, 2017.

**APPROVAL OF RECURRING BILLS:**

MR WANCHISEN PRESENTED A LIST OF RECURRING BILLS TOTALLING \$78,089.28 THAT WERE PAID DURING MARCH 2017. MR ZYLA MADE A MOTION TO APPROVE THE PAYMENT OF THE BILLS WHICH WAS SECONDED BY MR VISHNEFSKI. ALL COMMISSIONERS PRESENT VOTED YES, AND THE MOTION PASSED.

**APPROVAL OF NON RECURRING BILLS:**

MR WANCHISEN PRESENTED A LIST OF NON RECURRING BILLS TOTALLING \$38,806.58 SCHEDULED FOR PAYMENT DURING APRIL 2017. MS ZALESKI MADE A MOTION TO APPROVE THE PAYMENTS. THE MOTION WAS SECONDED BY MR VISHNEFSKI. ALL COMMISSIONERS PRESENT VOTED YES, AND THE MOTION PASSED.

**DEPARTMENT REPORTS:**

THE FOLLOWING DEPARTMENT REPORTS WERE PROVIDED BY THE COMMISSIONERS RESPONSIBLE FOR OVERSIGHT:

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|-----------------------|-------------------------------|
| 1. STREET DEPARTMENT  | MR CZAPRACKI                  |
| 2. POLICE DEPARTMENT  | MR ZYLA                       |
| 3. CODE ENFORCEMENT   | MS ZALESKI                    |
| 4. FIRE DEPARTMENT    | MR ROKE                       |
| 5. PARKS & RECREATION | MR VISHNEFSKI (VERBAL REPORT) |

COPIES OF THE WRITTEN REPORTS ARE INCORPORATED HEREIN AND WILL BE A PERMANENT PART OF THESE MINUTES.

**SOLICITOR'S REPORT:**

1. ATTORNEY CHRISTOPHER SLUSSER PROVIDED THE COMMISSIONERS WITH AN UPDATE ON THE STORM WATER MANAGEMENT PROJECT. THIS FEDERALLY MANDATED INITIATIVE REQUIRES DESIGNATED MUNICIPALITIES TO DEVELOP A PLAN TO REDUCE STORM WATER RUNOFF POLLUTANTS BY 10%. THE WYOMING VALLEY SEWER AUTHORITY IS SPEARHEADING THE MULTI MILLION DOLLAR PROJECT. THERE IS A \$3,000 INITIATION FEE THAT WILL BE REQUIRED IN THE NEAR FUTURE. AN ORDINANCE APPROVING THE INTERGOVERNMENTAL COOPERATION AGREEMENT WILL BE VOTED ON DURING THE MAY 1, 2017 COMMISSIONERS' MEETING
2. ORDINANCE REGULATING JUNK MOTOR VEHICLES & ACCESSORIES WILL ALSO BE ON THE MAY 1, 2017 AGENDA

**TOWNSHIP MANAGER'S REPORT:**

MR. WANCHISEN REPORTED THE FOLLOWING:

1. THE FINAL DRAFT OF THE 2017 NEWPORT TOWNSHIP NEWSLETTER WAS DISTRIBUTED TO THE COMMISSIONERS. THEY WERE ASKED TO PROOF READ THEIR RESPECTIVE ARTICLES FOR ACCURACY AND PROVIDE FEEDBACK NO LATER THAN APRIL 4, 2017 SO THAT DISTRIBUTION COULD BEGIN BY APRIL 14, 2017.
2. A TOTAL OF 1,536 REFUSE STICKERS WERE SOLD THROUGH MARCH 31, 2017 AS COMPARED TO 1,496 FOR THE SAME PERIOD LAST YEAR.
3. THE POLICE DEPARTMENT WILL CONTINUE TO FOCUS ON ABANDON/UNISPECTED VEHICLES AND WILL ISSUE CITATIONS WHEN FOUND.
4. UPDATE ON L.E.D. STREET LIGHT CONVERSION
5. GROUND BREAKING CEREMONY FOR THE DPW POLE BARN IS SCHEDULED FOR APRIL 12, 2017 AT 4:30 PM. ALL ARE ENCOURAGED TO ATTEND. NEWS MEDIA WILL BE PRESENT.

**NEW BUSINESS / COMMISSIONERS' COMMENTS:**

1. MS ZALESKI INFORMED THE COMMISSIONERS THAT THE WOMENS ACTIVITY GROUP WILL ONCE AGAIN BE USING THE RECREATION PARK FOR THE ANNUAL EASTER EGG HUNT, AND REQUESTED THE PRESENCE OF THE POLICE AND FIRE DEPARTMENTS. MS ZALESKI MADE THE MOTION TO APPROVE WHICH WAS SECONDED BY MR VISHNEFSKI. ALL COMMISSIONERS PRESENT VOTED YES, AND THE MOTION PASSED.
2. MR CZAPRACKI COMMENTED THE STREET DEPARTMENT FOR AN OUTSTANDING JOB DURING THE DIFFICULT STORM STELLA PERIOD.
3. MY ZYLA ALSO COMMENDED VARIOUS TOWNSHIP PERSONNEL WHO WORKED LONG HOURS, SEVERAL COMMISSIONERS WORKED WITHOUT PAY TO GET THE ROADS PASSIBLE. THERE EFFORTS WERE APPRECIATED.

**ADJOURNMENT:**

THERE BEING NO FURTHER BUSINESS TO COME BEFOR THE COMMISSIONERS, MR CZAPRACKI ADJOURNED THE MEETING AT 7:11 PM



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PETER F. WANCHISEN

TOWNSHIP MANAGER