

# MINUTES

## NEWPORT TOWNSHIP BOARD OF COMMISSIONERS

OCTOBER 2, 2023

PRESIDENT PAUL CZAPRACKI, CALLED THE MEETING TO ORDER AT 6:00 PM AND STARTED WITH THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA.

**ROLL CALL:**

THE FOLLOWING COMMISSIONERS ATTENDED MR. JOHN ZYLA, MR JOHN VISHNEFSKI, MR. PAUL CZAPRACKI, AND MS. DEBORAH FORGACH -ZALESKI. ALSO IN ATTENDANCE WERE TOWNSHIP MANAGER JOSEPH HILLAN, ATTORNEY CHRIS SLUSSER, AND FINANCIAL CONSULTANT JENNIFER POLITO. MR.MICHAL ROKE WAS ABSENT.

**CITIZENS COMMENTS :** MS HEIDI JARECKI STATED THAT SHE SPOKE TO A RESIDENT FROM DANVILLE, CONCERNING INSTALLING A MONUMENT AT THE CEMETERY LOCATED NEAR THE FORMER RETREAT STATE HOSPITAL. PRESIDENT CZAPRACKI INFORMED MS.JARECKI TO HAVE HER CONTACT MR. HILLAN.

**APPROVAL OF MINUTES:** MS.ZALESKI MOVED THAT THE MINUTES OF THE COMMISSIONERS MEETING FROM AUGUST 7<sup>TH</sup> BE APPROVED. MR ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ZYLA, CZAPRACKI, "NAYS" NONE

**REPORT OF TOWNSHIP FUNDS:**

MR HILLAN REPORTED CASH ON HAND AS OF SEPTEMBER 30 2023 AS FOLLOWS:

GENERAL FUND	(FNCB)	\$497,284.65
CONTINGENCY FUND	(PLGIT)	\$850,223.42
CAPITAL PURCHASE FUND	(PLGIT)	\$36,361.56
RECYCLING FUND	(PLGIT)	\$22,091.31
REFUSE FUND	(PLGIT)	\$77,453.74
REFUSE FUND	(FNCB)	\$7,689.69
LIQUID FUELS	(PLGIT)	\$63,077.44
RECREATION USE FUND	(FNCB)	\$6,754.56
WWSA STORM WATER FUND		\$42,268.88
<b>TOTAL CASH ON HAND AS OF SEPTEMBER 30 2023</b>		<b>\$1,601,385.07</b>

MR. ZYLA MOVED TO ACCEPT THE REPORT OF TOWNSHIP FUNDS. MR.VISHNEFSKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS, VISHNEFSKI, ZYLA, AND CZAPRACKI "NAYS" NONE

**APPROVAL OF NON RECURRING BILLS PAID DURING SEPTEMBER 2023:**

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF NON-RECURRING BILLS PAID DURING THE MONTH OF SEPTEMBER TOTALING \$465,472.68. MS.ZALESKI MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MR.VISHNEFSKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ZYLA AND CZAPRACKI "NAYS" NONE

**APPROVAL OF RECURRING BILLS DUE FOR PAYMENT IN OCTOBER 2023:**

MR HILLAN PRESENTED THE COMMISSIONERS WITH A LIST OF BILLS DUE FOR PAYMENT IN OCTOBER TOTALING \$165,988.92. MS.ZALESKI MOVED THAT THE LIST BE APPROVED FOR PAYMENT. MR. ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES: "AYES" MS. ZALESKI MESSERS, VISHNEFSKI, ZYLA AND CZAPRACKI. "NAYS" NONE

**DEPARTMENT REPORTS:**

- |                       |               |
|-----------------------|---------------|
| a. STREET DEPARTMENT  | MR CZAPRACKI  |
| b. POLICE DEPARTMENT  | MR ZYLA       |
| c. CODE ENFORCEMENT   | MS.ZALESKI    |
| d. FIRE DEPARTMENT    | MR CZAPRACKI  |
| e. PARKS & RECREATION | MR.VISHNEFSKI |

**SOLICITOR’S REPORT:** ATTORNEY SLUSSER HAD NOTHING TO REPORT

**FINANCIAL OVERSIGHT REPORT:** JENNIFER POLITO PRESENTED THE COMMISSIONERS WITH THE NINE-MONTH REVENUES \$3,122,419.68 AND EXPENSES \$2,893,918.27. MS POLITO ASLO REPORTED THAT THE 2024 DRAFT BUDGET IS PROGRESSING AND WILL BE READY FOR PRESENTATION AT THE NOVEMBER MEETING.

**TOWNSHIP MANAGER’S REPORT:**

- A. THE 2024 LUZERNE COUNTY COMMUNITY DEVELOPMENT CAPITAL IMPROVEMENT GRANT APPLICATION WAS SUBMITTED ON SEPTEMBER 7<sup>TH</sup> IN THE AMOUNT OF \$870 101.50.
- B. THE 2023 LSA GRANT APPLICATIONS FOR THE ACQUISITION AND DEMOLITION OF PROPERTIES, STREET PAVING, SIDEWALKS ON MAIN STREET IN GLEN LYON AND THE PLAYGROUND ON RAILROAD ST WERE SUBMITTED ON SEPTEMBER 25<sup>TH</sup>.
- C. CONSTRUCTION OF THE VERIZON CELL TOWER IN GLEN LYON IS EXPECTED TO BE COMPLETED BY NOVEMBER 30<sup>TH</sup>.

- D. ON SEPTEMBER 27<sup>TH</sup> NEWPORT TOWNSHIP RECEIVED \$93,221.28 IN STATE AID FOR THE POLICE AND NONUNIFORM PENSION PLANS. THE FUNDS WILL BE DISTRIBUTED BETWEEN THE TWO PLANS THIS WEEK.

#### NEW BUSINESS

MS. ZALESKI MOVED TO APPROVE THE TRANSFER OF \$7,848.75 FROM THE REFUSE ACCOUNT AND \$14,687.25 FROM THE RECYCLING ACCOUNT TO THE GENERAL ACCOUNT TO COVER EXPENSES FOR THE THIRD QUARTER OF 2023 .MR. ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ZYLA, CZAPRACKI, "NAYS" NONE

MR.VISHNEFSKI MOVED TO APPROVE THE REQUEST FROM THE NEWPORT TOWNSHIP WOMEN'S ACTIVITY GROUP FOR THE USE OF THE MUNICIPAL GARAGE ON SUNDAY OCTOBER 29<sup>TH</sup> FOR THEIR ANNUAL TRUNK OR TREAT. MR.ZYLA SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ZYLA, CZAPRACKI, "NAYS" NONE

MR.ZYLA MOVED TO PASS A CONTINUATION OF THE AGREEMENT WITH LUZERNE COUNTY TO COLLECT THE MUNICIPAL TAXES THRU THE CALENDAR YEAR 2024. MS ZALESKI SECONDED THE MOTION AND IT CARRIED WITH THE FOLLOWING AYE AND NAY VOTES. "AYES" MS. ZALESKI MESSERS. VISHNEFSKI, ZYLA, CZAPRACKI, "NAYS" NONE

#### COMMISSIONERS COMMENTS:

MR.ZYLA COMMENTED ON THE RENNOVATION PROJECT THAT IS UNDERWAY IN FRONT OF THE MUNICIPAL BUILDING. AS OF OCTOBER 2<sup>ND</sup> \$32,600.00 HAS BEEN DONATED. MR.ZYLA ALSO STATED THAT MORE DETALIS ON THE 250<sup>TH</sup> ANNIVERSARY CELEBRATION WOULD BE RELEASED IN THE NEAR FUTURE.

#### ADJOURNMENT:

WITH NO FURTHER BUSINESS TO COME BEFORE THE COMMISSIONERS, MR CZAPRACKI ADJOURNED THE MEETING AT 6:20 PM



JOSEPH HILLAN  
TOWNSHIP SECRETARY



PAUL CZAPRCKI  
PRESIDENT BOARD OF COMMISSIONERS

